

Measure J Commission Policy Roadmap / Calendar for the Year

REVISED for March 15, 2018

POLICY REVIEW

- 1) Annual financial recommendations will be for 100%, or as close thereto, from available Measure J Funds after debt service.
- 2) The City's General Fund will be used to provide a 1 million dollar contingency for those projects approved in the annual June budget meeting
- 3) The annual budget will contain a category titled "Community Projects", which will be an allocation of 1 million dollars.
- 4) All Capital Project recommendations other than the Community Projects category will be chosen from the Capital Projects list provided to the Measure J Commission by City Staff.
- 5) Measure J will allocate annually 3 million dollar to roads
- 6) All Commission recommendations for Capital Projects and for the Community Projects theme will be presented to City Council in a joint meeting to be held at the Council meeting in May.

CALENDAR

(The Commission meets every third Thursday of the month at 4:00 p.m. in the Large Conference Room at City Hall).

September 21, 2017

Welcome new Commissioner Jim Gazan. **Capital Project TRUE UP** presentation by City staff on all ongoing projects. Financial discussion on implications of potential underage or overages. Report will be provided PRIOR to the September meeting. **Policy Review. Calendar review. Review Community Project proposals.** General discussion.

October 19, 2017

Report from Amy Blaisdell and Denise Goolsby on the communications strategy for Measure J (possible video); Staff report on potential upside in Measure J funds of \$3.3M from the September "True Up." Discuss potential new ADHOC/Sub-Committee(s).

November 16, 2017

Start reviewing list of Capital Projects not funded in FY 2017-2018. Will be provided by city staff.

December 21, 2017 (**Commission Dark**)

January 18, 2018

Staff presentation on **Measure J Audit** of FY 2016-2017 Financials and continue review of **unfunded capital projects**.

February 15, 2018

Review Project Justification for previous list of **unfunded Capital Projects** and discuss **new potential Capital Projects** including, but not limited to, the Four Seasons Community Association request.

March 15, 2018

Staff presentation of FINALIZED recommended **Capital Projects** for FY 2018-2019. Discussion and analysis.

April 19, 2018

Vote on / finalize list of Recommended **Capital Projects** for FY 2017-2018

May 16, 2018

Joint City Council / Measure J Commission meeting presenting M-J Capital Projects theme for FY 2019-2020 or as recommended.

June 21, 2018

Review final City Council budget decisions / M-J Adopted Budget 2018/19. Elect new officers

July/August, 2018 (**Commission Dark**)

MEASURE J COMMISSION
CITY OF PALM SPRINGS, CALIFORNIA
www.palmspringsca.gov



MEETING MINUTES
THURSDAY, FEBRUARY 15, 2018, 4:00 p.m.
CITY HALL LARGE CONFERENCE ROOM

CALL TO ORDER: Chair Johnson called the February 15, 2018 Regular Meeting of the Measure J Commission of the City of Palm Springs to order at 4:01 p.m.

ROLL CALL:

PRESENT: Commissioners Bixon, Craig, Gazan, Gray, Marshall, Williams, Vice-Chair Hammond and Chair Johnson.

ABSENT: Commissioner Vogel.

ALSO PRESENT: Commission Secretary Muniz, Finance Director Kiehl, and Assistant City Manager/City Engineer Fuller.

PLEDGE OF ALLEGIANCE: Commissioner Bixon led the Pledge.

ACCEPTANCE OF THE AGENDA: Approve the Agenda as presented. **Motion by Vice-Chair Hammond, seconded by Commissioner Marshall and unanimously carried noting the absence of Commissioner Vogel.**

APPROVAL OF MINUTES: Approve the January 18, 2018 Minutes as presented. **Motion by Commissioner Williams, seconded by Vice-Chair Hammond and unanimously carried noting the absence of Commissioner Vogel.**

PUBLIC COMMENT: None.

1. WELCOME AND COMMENTS FROM MEASURE J CHAIR:

No action taken.

2. CITY MANAGER'S REPORT:

City Manager David Ready was not in attendance.

No action taken.

3. FINANCE DIRECTOR'S REPORT:

Finance Director Kiehl provided a verbal report.

ACTION: Move to have a discussion at the next meeting on the trash service and the trails. **Motion by Vice-Chair Hammond, seconded by Commissioner Craig and unanimously carried noting the absence of Commissioner Vogel.**

4. MEASURE J PROJECTS UPDATE REPORT:

Engineering Director Garcia, and Senior Civil Engineer Laurie provided a verbal report.
No action taken.

5. OLD BUSINESS:

**5.A. REPORT FROM COMMUNICATIONS SUB-COMMITTEE:
(COMMISSIONER BIXON, GRAY AND WILLIAMS):**

Sub-Committee did not provide a verbal report.
No action taken.

**5.B. REPORT FROM STAFF: CONTINUE REPORT ON UNFUNDED CAPITAL
PROJECTS AND DISCUSS PROJECTS FROM THE CAPITAL BUDGET
WORKSHEETS (WITH PROJECT JUSTIFICATIONS):**

No action taken.

6. NEW BUSINESS:

**6.A. DISCUSSION OF COMMISSIONER'S TOP FIVE UNFUNDED CAPITAL
PROJECTS:**

No action taken.

**6.B. DISCUSSION OF ADDING THE FOUR SEASONS COMMUNITY
ASSOCIATION REQUEST TO CONSIDER APPROPRIATING MEASURE J
FUNDS TO PAY FOR THE CONSTRUCTION OF LINE 3 STORM DRAIN
(EXTENDING FROM SUNRISE WAY EAST THROUGH THE SERENA PARK
PROJECT TO THE WHITEWATER RIVER):**

No action taken.

**6.C. DISCUSSION OF MEASURE J COMMISSION BOOTH AT THE ONE-PS 11TH
ANNUAL PICNIC AND COMMUNITY EXPO ON MARCH 24, 2018:**

No action taken.

PUBLIC COMMENT:

Mark Sherman, Palm Springs, Vice-President of the Association for Four Seasons, commented on the drainage system (Item 6.B.).

At this time, Engineering Director Garcia left the meeting at 5:43 p.m.

STAFF MEMBER COMMENTS: Finance Director Kiehl reminded the Commission of updating the Roadmap and adding the Joint City Council / Measure J Commission meeting scheduled for Wednesday, May 16, 2018.

COMMISSION MEMBER ITEMS, COMMENTS AND REQUESTS: Commissioner Williams commented on the New Unfunded Capital Projects Request List.

ADJOURNMENT: The Regular Meeting of the Measure J Commission of the City of Palm Springs adjourned at 5:48 p.m. to Thursday, March 15, 2018, at 4:00 p.m., Palm Springs City Hall, Large Conference Center, 3200 E. Tahquitz Canyon Way. **Motion by Vice-Chair Hammond, seconded by Commissioner Marshall and unanimously carried noting the absence of Commissioners Vogel.**

**APPROVED BY A MOTION OF THE MEASURE J COMMISSION THIS 15th
DAY OF MARCH, 2018.**

Ariana Muñiz
Commission Secretary

Multi-Year Summary of Available Measure J Funds

City of Palm Springs

	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
Beginning Balance	\$793,199				
Projected Revenue *	\$13,400,000	\$13,800,000 +3%	\$14,200,000 +3%	\$14,600,000 +3%	\$15,000,000 +3%
Total Available Funds	\$14,193,199	\$13,800,000	\$14,200,000	\$14,600,000	\$15,000,000
<i>Existing Budget Obligations:</i>					
Multi-Year Projects:					
Street Repairs	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
Trash Service - Trails	7,200	0	0	0	0
"Buzz" Program	847,962	0	0	0	0
Downtown Park	1,000,000	1,000,000	1,000,000	0	0
Uptown Parking Structure (Andaz agreement)	0	2,000,000	0	0	0
Police Department Remodel	1,750,000	0	0	0	0
Community Projects	1,202,125	1,000,000	1,000,000	1,000,000	1,000,000
Airport Reserve on Aviation Fuel Sales per FAA **	150,000	200,000	200,000	200,000	200,000
Total Multi-Year Projects	\$7,957,287	\$7,200,000	\$5,200,000	\$4,200,000	\$4,200,000
Adjustments to Prior-Year Projects	\$0	\$0	\$0	\$0	\$0
Other Approved Projects and Expenses:					
Debt Service	\$3,200,000	\$3,200,000	\$3,200,000	\$3,200,000	\$3,200,000
Downtown Prop Maint & Other Expenses	500,000	525,000	550,000	575,000	600,000
Fire Station #4 Remodel	1,700,000				
Bollards - Phase 1 (La Plaza)	300,000				
North Palm Canyon Crosswalks	200,000				
Total Existing Budget Obligations	\$13,857,287	\$10,925,000	\$8,950,000	\$7,975,000	\$8,000,000
Net New Funds Available for Budgeting	\$335,912	\$2,875,000	\$5,250,000	\$6,625,000	\$7,000,000

* Note: The Director of Finance is assuming a 3% annual growth in revenues in 2018-2019 thru 2021-2022.

** Note: Effective December 8, 2017, per a Federal Aviation Administration ruling, the City is required to set aside Measure J sales taxes collected on aviation fuel sales for airport project expenses.

YTD Revenue Comparison:

2017-2018 YTD thru March 12th	\$6,932,673
2016-2017 YTD thru March 12th	\$6,215,384