



Office of Sustainability Community Garden Program Participant Application

New

Change

Participant Information

Name:		Organization:	
Address:			
City:		State:	Zip Code:
Telephone: ()	Cell: ()	Email:	

Emergency Contacts Information

Contact 1	Name:	Relationship:	
Address:			
City:	State:	Zip Code:	
Telephone: ()	Telephone: ()		
Contact 2	Name:	Relationship	
Address:			
City:	State:	Zip Code:	
Telephone: ()	Telephone: ()		
Doctor	Name:	Telephone: ()	

Signature

Signature:		Date:
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Office of Sustainability Community Garden Program Participant Application

The Community Garden program is a unique opportunity for students and citizens to contribute to overall sustainability efforts through participating in local food production and community building. Participants will develop a deeper understanding of sustainability education and outreach.

I, _____, wish to participate with the City of Palm Springs ("City") in the Community Garden Program solely for civic, humanitarian and charitable purposes and understand that I will not be compensated in any manner for such services.

Finally, I acknowledge that I have not been requested by the City or any of its officers, directors, employees or council members to participate in the community garden, nor have I been pressured, coerced or expected to do so. Such participation in this program may be terminated at any time, with or without cause by the City.

I hereby give my permission to the City to use any still photograph or video footage in which I may appear for whatever purpose(s) deemed appropriate. I do this voluntarily and with the understanding there is no remuneration.

The City shall not be held liable for actions, errors, misfeasance, or malfeasance of the participant related in any way to the activities of the City Community Garden program. Participant acknowledges that he/she assumes sole responsibility and liability for performing any duties related to the Community Garden program.

Signature

Date

Witness Name

Witness Signature

Date



Palm Springs Community Gardens Application for Membership and Rules, Terms and Conditions for Participation

Ensuring enjoyable gardening experiences for all gardeners is the primary goal of these rules and conditions. For this reason, please observe the rules of the garden, and be a good neighbor.

Penalties Rules, Terms and Conditions for Participation

If accepted as a gardener, I will abide by the following rules, terms and conditions:

1. **The annual fee for the use of the Garden is \$30.00 for a single plot and \$50.00 for a double plot.**
2. Garden plots are for the sole use of the Gardeners. Plots may not be transferred. If you are no longer able to tend your plot you must notify the City to allow for plot reassignment.
3. The City is not responsible for lost or stolen property.
4. The Garden is a non-profit facility and may not be used as a means to make money.
5. Plots must be maintained at all times with weeds under control and produce harvested. If in the opinion of the City, your plot is not being maintained properly, City staff will notify you and you will be given five days to clear up the weeds and/or over grown vegetation. If your plot is not cleared up within five days of the City's notice, your plot will be cleared out and reassigned to another gardener on the waiting list with paid fees forfeited.
 - a. After each growing season, or after termination of use of the plot, the Gardener must clear out all vegetation from the plot within five (5) days.
 - b. Old plant material must be properly recycled. Weeds and diseased plants must be put in the garbage to prevent contamination of recycled materials for compost.
 - c. Failure to maintain and harvest in a timely manner will result in forfeiture of the plot without a refund of annual fees. No produce will go to waste. If produce is left, it may be harvested at the City's discretion.
6. Plants must be kept within the limits of each garden plot and no plants may be allowed to grow more than six feet high.
7. Gardeners that erect any shade or trellis structures must receive approval on structure for safety concerns.
8. No debris of any kind shall be left at the site. Disposal of weeds, plant materials and trash shall be in designated areas only.
9. No trees, illegal plants or medical cannabis may be planted.
10. No chemical fertilizers or insecticide products may be used, except those approved by the City.
11. Gardeners are responsible to supply their own soaker hoses to hook up to the water supply at their plot. Water will be supplied to each plot via a main controller. If additional water is required, numerous pressurized hose bibs will be available throughout the garden. The City will not be responsible for any damage to the gardens in the event the water supply is interrupted.
12. Smoking, alcoholic beverages, or use of illegal drugs is prohibited in the garden. No animals except service animals will be permitted in the garden area.
13. Gardeners shall not burn any debris, vegetation, or weeds in the Garden or on any property adjacent thereto; nor shall he/she store or maintain upon the property any flammable, combustible, or hazardous material or waste.
14. If the Gardener, family member or guest of the Gardener is found vandalizing, littering, stealing, or trespassing, the Gardener will immediately forfeit use of his/her plot without a refund of annual fees.
15. Gardeners are encouraged to attend the monthly meetings/classes sponsored by the City to address issues and events relating to the Garden. The monthly meetings will include educational components related to gardening and the City is open to class topic suggestions.

16. Gardeners will be expected to bring their own gardening tools; however, in the event that the City has tools available for use, borrowed tools should be cleaned and returned to the storage area when done. Tools may not be taken home overnight.
17. Gardeners will work to keep the garden a happy, secure and enjoyable place where all participants can garden and socialize peacefully in a neighborly manner.
 - a. If you desire to listen to music while gardening, please use headphones as not to disturb other Gardeners or residents living within the area.
 - b. Garden hours are from dawn to dusk seven days a week. No overnight use will be permitted.
 - c. Gardeners will be given a combination code to enter and exit the Gardens at their own discretion. Please ensure that the Garden gate is locked and secure upon departure. If the Gardener relinquishes the plot for any reason, the City must be notified within 48 hours.
18. I, _____, understand that my participation in the Community Garden may expose me to the risk of personal injury, or property damage. I hereby acknowledge that I am voluntarily participating in the project and agree to assume any and all such risks.
19. I understand and agree that the City does not warrant the condition of the garden or any plot for the purposes of gardening, and that the City has no obligation to provide at the outset or to maintain the soil, the garden and the plots other than in an "as is" condition.
20. I hereby release, discharge and agree not to sue the City of Palm Springs and its officials, officers, employees and agents, for any injury, or for any damage to or loss of personal property, arising out of, or in connection with, my use of the garden from whatever cause, including without limitation the active or passive negligence of the City or any other participants in the garden project.
21. I understand and agree that the City may change and add rules, terms and conditions for participation, from time to time and in its sole and absolute discretion and without advance notice. I also understand and agree that my use of the garden shall be deemed to be a revocable permit, one that is revocable at any time by the City, without cause and without right of further use of the garden by applicant.



LIABILITY WAIVER AND RELEASE

City of Palm Springs Community Garden Program Participant

I _____ (first, middle, last), fully understand that my participation in the Community Garden Program (the "Garden Program") may expose me to the risk of personal injury, death, or property damage. I understand as part of the Garden Program I may be participating in activities that may cause certain risks that might lead to personal injury or property damage. I acknowledge that the City of Palm Springs has not tried to deny the existence of these risks, and has fully disclosed them to me. I certify and attest that I am participating in the Garden Program of my own free will and that I am not acting as an employee of the City of Palm Springs and, therefore, am not entitled to Worker's Compensation if injured.

In consideration for being permitted to participate in the Garden Program and with full understanding of the risks involved, I hereby agree, for myself, my heirs, administrators, executors and assigns, and any minor child I bring with me to the Garden Program, that I shall indemnify, release and hold harmless the owner of the property on which the Garden Program occurs and the City of Palm Springs, including any of its employees, agents, officials, and officers, from any and all claims, demands, actions, or suits arising out of or in connection with my participation in the Garden Program.

Should any provision of this Liability Waiver and Release be declared or determined by any court to be illegal or invalid, the validity of the remaining parts, terms or provisions shall not be affected thereby.

I HAVE CAREFULLY READ THIS LIABILITY WAIVER AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT IT IS A FULL RELEASE OF ALL LIABILITY AND SIGN IT ON MY OWN FREE WILL.

PRINT Participant Name: _____

Signature: _____ Date: _____

If you are a minor (under age 18) your parent or legal guardian must sign this Liability Waiver and Release on your behalf.

Name and Age of Minor:

(Please print)

(Age)

I CERTIFY THAT I AM THE LEGAL CUSTODIAN of the minor(s) listed above, and that I have full legal authority to enter into this agreement on behalf of the minor(s). I further certify that the minor is physically able to participate in the Event.

Signature Parent/Guardian if under 18: _____

Relationship to Minor: _____

Please fax this form to: Attn: **Office of Sustainability @ 760-322-8320** or
Email: daniel.degarmo@palmsspringsca.gov. Phone: 760-323-8214

PALM SPRINGS COMMUNITY GARDENS

INSTRUCTIONS FOR USING THE GARDEN, BED PREPARATION AND PLANTING

Welcome and thank you for joining the group of enthusiastic gardeners growing plants and making new friends at the Palm Springs Community Gardens. Here is a list of things to remember to make your experience more enjoyable and to help keep the garden running well for everyone. If you have any questions or concerns regarding the garden registration, planned activities, or general information you may call the Office of Sustainability at 760-323-8214 or 760-323-8248.

If you become aware of an unsafe situation or condition at or around the Garden facilities, please contact the 24 hour hotline for the City at 760-567-1034.

WHAT YOU SHOULD KNOW BEFORE YOU VISIT THE GARDEN

Use of the Community Gardens is open to everyone on a first-come, first-serve basis and is governed by the Garden Rules for Participation that must be completed before gardening can begin.

This is a community garden and it is designed to promote “community” in neighborhoods and between citizens. It is also for the purpose of providing an additional and healthy food source for individuals and families as well as a place for personal recreational hobbies (a love for gardening).

As the Community Garden is located within a residential area, please be courteous and respectful while working on your plot(s) and visiting with neighboring gardeners. Garden hours are from dawn to dusk seven days a week. Please be aware that parking may not always be available. Be prepared to park on the street if necessary.

SUGGESTED ITEMS TO BRING TO THE GARDEN

- A large bucket for hand watering, weeds, harvesting and carrying items
- Hand tools (small spade and cultivator)
- A soaker hose for each of your garden beds
- Seeds and all-purpose organic vegetable fertilizer
- Gloves, apron and a towel
- Water bottle for you and your children
- Wide brimmed hat and sunscreen
- Personalized stakes to identify each of your plots
- Notebook and a pencil
- A small first-aid kit with tweezers, antiseptic wipes and band-aids
- A camera for before and after pictures
- Plastic grocery bags for removing debris to recycle/waste containers

PREPARING YOUR PLOT FOR PLANTING

- Mix soil well, using pitchfork or shovel. Remove all weeds and any large pieces of vegetable root or stalk. Garbage bag should be dumped in the green waste containers and regular trash in the brown garbage container. Wheelbarrows and tools are located in the tool shed. Please return them when you are finished.
- Compost can be added covering soil surface 1" deep before mixing. Other soil amendments can be added per manufacturer's recommendations. Soil amendments are available for purchase at local garden supply companies.
- When soil is roughly uniform, level out and install irrigation. Irrigation for the garden beds is a soaker hose. It should be attached to the water source located on the garden bed and wrapped no more than four times through the plot. The hose may be left on the surface or buried no more than 2".
- The irrigation schedule is set by City Staff and adjusted for seasonal changes.
- Plant your seeds according to seed depth and spacing instructions from your gardening book or seed packet. Be sure to pre wet garden bed soil before planting if it is dry.
- After planting seeds and transplants you may want to cover the top of your garden beds with a thin layer of mulch and water lightly to settle. This will protect the soil and seedlings from excessively drying during the day and will retain warmth for their germination in the evening.
- Shading and weather protection: Since it gets windy and extremely hot during summer months, placement of specific shading and weather protection materials can be utilized over the plant beds. This same structure may be used to provide frost protection in the winter. Structures and covers must be removed and adequately stored when not in use.

Acceptable materials are clear plastic or muslin cloth (green or white). The material must be placed neatly over and around the bed (i.e. attach shade cloth to PVC frame). The PVC frame must not extend higher than 4 feet above the planter bed and the material should not extend further down than the midpoint of the planter bed. This is to avoid tripping and other possible hazards. As a courtesy to other gardeners, please make sure that you only provide shade to your plot(s) especially when sharing planter beds with other Gardeners unless an agreement is made prior to installation of your shading.

CONTACT INFORMATION FOR THE OFFICE OF SUSTAINABILITY: 760-323-8248