

Measure J Commission Policy Roadmap / Calendar for the Fiscal Year 2018/2019

REVISED for September 20, 2018

POLICY REVIEW

- 1) Annual financial recommendations will be for 100%, or as close thereto, from available Measure J Funds after debt service.
- 2) The City's General Fund will be used to provide a 1 million dollar contingency for those projects approved in the annual June budget meeting
- 3) The annual budget will contain a category titled "Community Projects", which will be an allocation of 1 million dollars.
- 4) All Capital Project recommendations other than the Community Projects category will be chosen from the Capital Projects list provided to the Measure J Commission by City Staff.
- 5) Measure J will allocate annually 3 million dollar to roads
- 6) All Commission recommendations for Capital Projects and for the Community Projects theme will be presented to City Council in a joint meeting to be held at the Council meeting in May.

CALENDAR

(The Commission meets every third Thursday of the month at 4:00 p.m. in the Large Conference Room at City Hall).

JULY / AUGUST 2018 – COMMISSION DARK

RESCHEDULED TO SEPTEMBER 26, 2018

(Regularly scheduled for September 20, 2018)

Welcome new Chair Jim Gazan and Vice-Chair Craig.

Roadmap review.

Updates from City Staff.

General Discussion

OCTOBER 18, 2018

Capital Project TRUE UP presentation by City staff on all ongoing projects.

Financial discussion on implications of potential underage or overages - report will be provided PRIOR to the October meeting.

General discussion.

NOVEMBER 15, 2018

Start reviewing list of Capital Projects not funded in FY 2018-2019. List to be provided by city staff.

DECEMBER 20, 2017 – TENTATIVE - COMMISSION DARK

JANUARY 17, 2019

Staff presentation on **Measure J Audit** of FY 2017-2018 Financials and continue review of **unfunded capital projects**.

FEBRUARY 21, 2019

Review Project Justification for previous list of **unfunded Capital Projects** and discuss **new potential Capital Projects**.

MARCH 21, 2019

Staff presentation of FINALIZED recommended **Capital Projects** for FY 2018-2019.

Discussion and analysis.

ONE-PS Annual Picnic & Expo (Date TBD)

APRIL 18, 2019

Vote on / finalize list of Recommended **Capital Projects** for FY 2018/2019

MAY 16, 2019

(Tentative – pending on Council's availability)

Capital Budget Discussion with City Council presenting Measure J Top Five Capital Projects for FY 2019-2020 or as recommended.

JUNE 20, 2019

Review final City Council budget decisions / M-J Adopted Budget 2018/19.

Elect new officers.

JULY/AUGUST, 2019 - COMMISSION DARK

MEASURE J COMMISSION
CITY OF PALM SPRINGS, CALIFORNIA
www.palmspringsca.gov



MEETING MINUTES
THURSDAY, JUNE 21, 2018, 4:00 p.m.
CITY HALL LARGE CONFERENCE ROOM

CALL TO ORDER: Chair Johnson called the June 21, 2018 Regular Meeting of the Measure J Commission of the City of Palm Springs to order at 4:00 p.m.

ROLL CALL:

PRESENT: Commissioners Bixon, Craig, Gazan, Gray, Marshall, Williams, Vice-Chair Hammond and Chair Johnson.

ABSENT: Commissioner Vogel

ALSO PRESENT: Commission Secretary Muniz, Finance Director Kiehl, Engineer Director Garcia and Assistant City Manager Fuller.

PLEDGE OF ALLEGIANCE: Commissioner Gray led the Pledge.

ACCEPTANCE OF THE AGENDA: Approve the Agenda as presented. **Motion by Vice-Chair Hammond, seconded by Commissioner Williams and unanimously carried noting the absence of Commissioner Vogel.**

APPROVAL OF MINUTES: Approve the April 23, 2018 Minutes as amended, with additional description to STAFF MEMBER COMMENTS: Vice-Chair Hammonds comment. **Motion by Commissioner Williams, seconded by Commissioner Gray and unanimously carried noting the absence of Commissioner Vogel.**

PUBLIC COMMENT: None.

1. WELCOME AND COMMENTS FROM MEASURE J CHAIR:

Chair Johnson shared with the Commission that the City Council has offered to extend the Commissioner's that were terming out June 30, 2018 to December 31, 2018. Vice-Chair Hammond, Commissioner Marshall and Williams have agreed to stay on and Commissioner Vogel will not remain on the Commission.

No action taken.

2. FINANCE DIRECTOR'S / CITY MANAGER'S REPORT:

Finance Director Kiehl provided a verbal report.

City Manager was not in attendance.

No action taken.

3. MEASURE J PROJECTS UPDATE REPORT:

Engineer Director Garcia was not in attendance.

No action taken.

4. OLD BUSINESS:

**4.A. REPORT FROM THE DOWNTOWN PARK AD HOC COMMITTEE:
(COMMISSIONER CRAIG AND GAZAN):**

Commissioner Gazan and Craig provided a verbal report.
No action taken.

5. NEW BUSINESS:

5.A. DISCUSSION: UNFUNDED CAPITAL IMPROVEMENT PROJECTS:

- a. ALUMINAIRE HOUSE
- b. LIBRARY
- c. MARILYN MONROE STATUE

No action taken.

5.B. ELECTION OF OFFICERS:

ACTION: Commissioner Gazan was nominated for Chair of the Commission. **Motion by Chair Johnson, seconded by Commissioner Bixon and unanimously carried noting the absence of Commissioner Vogel.**

Commissioner Gazan accepted nomination. **Commissioner Marshall moves to accept nomination and acclamation, seconded by Commissioner Gray and unanimously carried noting the absence of Commissioner Vogel.**

ACTION: Commissioner Craig was nominated for Vice- Chair of the Commission. **Motion by Commissioner Marshall, seconded by Commissioner Williams and unanimously carried noting the absence of Commissioner Vogel.**

Commissioner Craig accepted nomination. **Commissioner Marshall moves to accept nomination and acclamation, and unanimously carried noting the absence of Commissioner Vogel.**

PUBLIC COMMENT: None.

STAFF MEMBER COMMENTS: None.

COMMISSION MEMBER ITEMS, COMMENTS AND REQUESTS: Commissioner Williams commented on the term extension. Vice-Chair Hammond commented on the National Neighborhoods Conference in Birmingham. Commissioner Craig inquired about the months the Commission goes dark.

ADJOURNMENT: The Regular Meeting of the Measure J Commission of the City of Palm Springs adjourned at 5:07 p.m. to Thursday, September 20, 2018, at 4:00 p.m., Palm Springs City Hall, Large Conference Center, 3200 E. Tahquitz Canyon Way. **Motion by Commissioner Gray seconded by Commissioner Williams and unanimously carried noting the absence of Commissioner Vogel.**

APPROVED BY A MOTION OF THE MEASURE J COMMISSION THIS 26TH DAY OF SEPTEMBER, 2018.

Community Hot Spots Funded by Measure J

Project Title	Project Description	Budget	Status
2015-2016 FY Recommendations:			
Alvarado/E. Alejo	Red Curbs needed at intersection to improve visability/safety	\$ 625	Completed
Camino Real/Twin Palms by ACE Hotel	Extend red curbs; Improve Intersection visibility/safety	\$ 625	Completed
Saturmino/Arenas	Signage caution or slow children	\$ 16,000	Completed
Sonora btw Farell and El Cielo	Signs/limiting vehicle weight on street	\$ 1,250	Completed
Tachevah / Sunrise	Signage for dip as Tachevah enters and exits Sunrise	\$ 625	Completed
Tahquitz Cyn. Way/Caballeros	Red curbs at 4 corners of intesection for visibility	\$ 625	Completed
Tamarisk / Indian Canyon Drive	Red curbs for increased visibility	\$ 625	Completed
Ryan Snyder Traffic Calming Study	Traffic Calming Study for various listed locations	\$ 60,000	Deferred to City's traffic calming program
Arenas/Baristo btw. Belardo & Tennis Club Hotel/Baristo	Sidewalks and Lighting	\$ 33,750	Deleted at request of property owners
Baristo from Belardo to Spencers Restaurant	Sidewalks and Lighting	\$ 96,250	Deleted at request of property owners
Amado/Alvarado	Stop Signs	\$ 2,500	Stop sign evaluated and not warranted
Via Escuela / N. Palm Canyon	Warrant analysis for potential signal	\$ 3,000	About to start construction
Baristo btw. Farrell & Sunrise	Sidewalks and Lighting	\$ 96,250	Waiting for grant funding
Camino Real between S. Riverside/Indian Trail	Cahuilla Elementary: curbs, sidewalks (w/s Camino Real)	\$ 273,500	Waiting for grant funding
E. Palm Canyon, s/s from Deepwell to Marcos	Sidewalks: fill in pedestrian corridor	\$ 89,100	Waiting for grant funding
Indian Cyn. Btw Mel & Vista Chino	Sidewalks - fill in gaps	\$ 96,250	Waiting for grant funding
Sunny Dunes between Palm Cyn. and Calle Amigo	Sidewalks & Bike Lanes consistency / traffic calming	\$ 256,250	Waiting for grant funding
	Subtotal:	\$ 1,027,225	

Community Hot Spots Funded by Measure J

Project Title	Project Description	Budget	Status
<u>2016-2017 Fiscal Year Recommendations:</u>			
Andreas Hills Drive	Replace Yield signs with Stop sign	\$ 2,500	Completed
Farrell / Ramon	Mesquite Country Club trail crossing	\$ 75,000	Complete
Via Escuela (Albertson's Parking Lot) / Sunrise Way	Right Turn Only	\$ 625	Complete
Farrell/ San Joaquin	Yellow signs with black arrows (flashing beacon)	\$ 12,500	Complete
S. Palm Canyon Drive	Bike Lanes, sidewalks	\$ 26,200	Bike lanes deleted, Council approved Class 3 bike route
Palo Fierro btw. Twin Palms/La Verne	Traffic Calming	\$ 15,000	Deferred to City's traffic calming program
Murray Canyon / S. Palm Canyon	Sidewalks, Kings to Toledo	\$ 173,750	Deleted at request of property owners
E. Palm Cyn. / LaVerne/Sunrise	Right turn on red after stop	\$ 625	No Further Action
Eastgate/Rosa Parks	Traffic Calming and 4-Way Stop sign	\$ 2,500	Stop sign evaluated and not warranted
La Verne / S. Palm Canyon	4-way stop	\$ 2,500	Stop sign evaluated and not warranted
La Verne/ Lilliana	Crosswalk and stop sign	\$ 7,500	Stop sign evaluated and not warranted
Murray Canyon / S. Palm Canyon	3-Way Stop Sign	\$ 3,750	Stop sign evaluated and not warranted
Sonora / Palo Fierro	4-Way Stop	\$ 3,750	Stop sign evaluated and not warranted
La Verne/ Twin Palms	Traffic Signal to facilitate pedestrian and/or bicycle crossing	\$ 200,000	Traffic signal evaluated and not warranted
Sonora / Sunrise	Crosswalk & Pedestrian Crossing Light	\$ 68,750	Traffic signal evaluated and not warranted
E. Palm Canyon/S. Palm Canyon	Crosswalk - mid-block with beacons	\$ 43,750	About to start construction
Tahquitz Cyn. Drive / Indian to Renaissance Hotel	Pedestrian Lighting continuous along sidewalk	\$ 51,750	Private development to implement as part of Section 14 Master Plan. Ongoing.
Amado btw. Farrell and Sunrise	Sidewalks (north side)	\$ 213,750	Waiting for grant funding

Community Hot Spots Funded by Measure J

Project Title	Project Description	Budget	Status
Racquet Club / Indian	Crosswalks	\$ 5,000	Will be done as a part of a separate project
Racquet Club btw. Farrell and Cerritos	Sidewalks - fill in gaps	\$ 54,900	Will be done as a part of a separate project
	Subtotal:	\$ 964,100	
2017-2018 Fiscal Year Recommendations:			
Sonora / Capri Circle	ADA Curb Cuts on Sidewalks	\$ 8,000	Completed
Paseo El Mirador btw. Sunrise and Caballeros	Sidewalks & bike lanes; traffic calming	\$ 252,800	Deferred due to limited funding, Class 2 bike lanes will eliminate on-street parking, Class 3 recommended
S. Riverside Drive from Sunrise to S. Random Road	Traffic Calming	\$ 20,000	Deferred to City's traffic calming program
Crossley / 34th	Marked Crosswalk	\$ 5,000	Deferred to CV-Link Project to install traffic signal and crosswalk
Crossley / Dinah Shore	Sidewalks	\$ 327,700	Deferred due to limited right of way, tribal lands, street widening if developed
Sonora / Farrell	Crosswalk - mid-block with beacons	\$ 41,250	Traffic signal evaluated and not warranted
Racquet Club / Cerritos	Traffic Signal	\$ 375,000	Traffic signal evaluated and not warranted
Racquet Club from N. Palm Cyn to Cardillo	Sidewalks	\$ 76,250	Waiting for grant funding
Racquet Club from Sunrise to Cerritos	Sidewalks	\$ 96,125	Will be done as a part of a separate project
	Subtotal:	\$ 1,202,125	
	Total Cost for all 3 Fiscal Years:	\$ 3,193,450	



City of Palm Springs

Engineering Services Department

3200 East Tahquitz Canyon Way • Palm Springs, California 92262
Tel: (760) 323-8253 • Fax: (760) 322-8360 • Web: www.palmspringsca.gov

DATE: September 19, 2018
TO: David H. Ready, City Manager
FROM: Joel Montalvo, Assistant Director of Engineering Services
SUBJECT: Measure J Priority Projects Status Update

This update provides a brief overview of the Measure J Commission's top five priority projects approved for recommendation to City Council at their April 23, 2018 commission meeting. On May 2, 2018, at the joint City Council and Measure J Commission meeting for the budget, the commission and staff presented a revised priority list of funding recommendations for the 2018-2019 Capital Improvement Projects list to the City Council for direction.

In October staff will provide a complete list of funded, unfunded and completed projects for the Measure J Commission as part of the "true-up" for Measure J funding.

1. Bollards - Phase 2 (Andreas/Tahquitz/Baristo/Arenas)

Temporary plastic water-filled k-rails are being deployed every Thursday night to aid in separating vehicles and pedestrians during each Village Fest event. This project will replace the temporary barrier solution with permanent retractable security bollards to provide physical separation between vehicles and pedestrians and to protect public health and safety of all who attend Village Fest events. Phase 2 expands the locations of new security bollard installations. Funding for Phase 1 was \$300,000 from FY 17/18 Measure J funds. The Phase 1 project was constructed and is experiencing technical difficulties. Phase 2 will proceed to design once the technical difficulties of Phase 1 are resolved. **Recommended Measure J funds to be used are \$900,000.**

2. Keyless Entry

The City's existing access control system (card reader) at City Hall, Police Department and City Yard are more than 10 years old and are comprised of proprietary system hardware with limited capability for future expansion. Phase 1 replaces the existing access control system with new non-proprietary system hardware expandable to other city facilities including the integration of intrusion detection and video surveillance.

The Animal Shelter does not have an existing access control system (card reader). Phase 2 installs a new non-proprietary access control system which provides a single access control system used for all city facilities. The project plans and specifications are complete and staff issued a request for bids on September 20, 2018. **Recommended Measure J funds to be used are \$950,000.**

3. Park Restrooms Renovations/Repairs (Demuth, Victoria, Sunrise and Ruth Hardy)

Phase 1 will upgrade the plumbing and electrical facilities inside the City-owned park restroom facilities. The project would also expand ventilation and add natural lighting to the facilities where applicable. A second phase will address the ADA access issues at Demuth Park. **Recommended Measure J funds to be used are \$400,000.**

4. Police Department Technology Enhancements

Computer-Aided Dispatch Reporting Systems CAD/RMS for Police and Fire are the backbone of public safety's response, documentation, and investigation into incidents. Efficient records management systems enable first responders an easy and efficient means to create, update, and submit reports from the field, thus enabling them to spend less time in the station and more time available to respond. Community and officer safety is the top priority of any law enforcement agency. A CAD/RMS system upgrade of our current system would enhance the safety of first responders. Along with the new CAD/RMS systems, new computer servers and storage systems as well as a new evidence booking management system will be purchased. **Recommended Measure J funds to be used are \$2,000,000.**

5. Downtown Palm Springs Park

On September 17, 2014, the City Council approved the acquisition of the Downtown Park from a developer as permanent public open space, to be owned and operated by the City as an active and vibrant park area. The Park will include amenities such as permanent public restrooms, event stage areas, area assigned for the Forever Marilyn (or alternative) sculpture, area for Aluminaire House, a security plan or building, flexible multi-functional space to accommodate a range of special events, and permanent and temporary shading. The total cost of the project is anticipated to be approximately \$5.5 million.

On March 20, 2017, the City Council Ad-Hoc Subcommittee met with Mark Rios and staff, and discussed the programming identified for the Downtown Park, as well as the process for community participation and public review. Subsequently, on April 5, 2017, the City Council approved a professional services agreement with Rios Clementi Hale Studios (RCHS) in the amount of \$38,000 to prepare conceptual plans for and coordinate the public review process of the Downtown Park.

On July 11, 2018 the City Council reviewed the 50% design development presentation by RCHS. **Recommended Additional Measure J funds to be used are \$650,000 (additional funds required).**

In addition, below is an update on Community Hot Spots projects recently completed. A complete update is included as **Attachment 1**.

City Project No. 15-23, Missing Link Sidewalks

On July 19, 2017, the City Council approved the contract documents (plans and specifications) and authorized to bid SB 821 Missing Link Sidewalks Project, City Project No. 15-23. On September 6, 2017, the City Council awarded a construction contract to TryCo General Engineering in the amount of \$693,560.

This Project was partially funded by RCTC’s Fiscal Year (FY) 2015/16 and FY 2017/18 SB 821 Bicycle and Pedestrian Facilities Program. The Project installed missing sidewalks and appurtenant improvements at the following three locations:

1. Approximately 700 feet segment along east side of Indian Canyon Drive, from Simms Road to San Rafael Drive.
2. Approximately 700 feet segment along east side of Indian Canyon Drive, from Via Olivera to Racquet Club Road.
3. South side of Racquet Club Road and West side of Farrell Drive from Sunrise Way to Vista Chino.

The final cost of the Project decreased by \$48,948 from the original awarded contract amount of \$693,560 for a final contract amount of \$644,612.

Table of Project Costs	Amount
SB 821 Funding	\$348,296
FY 16/17 Measure J Fund (260)	\$602,000
Design Services	(\$49,310)
Project Administration (through 5/8/18)	(\$26,140)
Construction Engineering and Inspection	(\$20,994)
Final Construction Contract	(\$644,612)
Balance	\$209,240

City Project No. 16-13, N. Palm Canyon Drive at Stevens Road and Via Las Palmas Crosswalk Installations

On July 19, 2017, City Council approved a Cooperative Agreement with the Coachella Valley Association of Government (CVAG) for the 2017 Bicycle and Pedestrian Safety Program granting the City \$345,000 for pedestrian crosswalks on N. Palm Canyon Drive. Additionally, as part of the 2017/2018 Fiscal Year budget, City Council allocated \$100,000 through Local Measure A Funds and \$54,630 in Measure J Funds for a total Project budget in the amount of \$499,630 for the N. Palm Canyon Drive at Stevens Road and Via Las Palmas Crosswalk Installations Project, City Project No. 16-13.

The final cost of the Project was increased by Change Order No. 1 in the amount of \$6,938.91 but decreased by Change Order No. 2 in the amount of \$56,151.31, bringing the final contract amount to \$349,787.60.

Table of Project Costs	Amount
Measure J Fund (260)	\$54,630
FY 17/18 Measure A Fund (134)	\$100,000
2017 CVAG Bike/Ped Safety Program Grant	* \$299,939
Design Services	(\$31,130)
Project Administration (through 4/19/18)	(\$13,000)
Construction Inspection	(\$6,000)
Final Construction Contract	(\$399,000)
Contract Change Order 1	(\$6,939)
Contract Change Order 2	\$56,151
Balance	\$54,651