

CITY OF PALM SPRINGS
“Parks Beautification and Tree Program”

The purpose of the “Parks Beautification and Tree Program” is to provide members of the public a means to recognize and honor others with a lasting tribute through the planting of a tree or the placing of a plaque at an existing tree. Contributions made through this program may also benefit the City’s parks and the community as a whole by using the funds to maintain our great city.

All requests by persons, clubs, or organizations desiring to commemorate someone through this program must complete the attached application and submit it to the City’s Parks and Recreation Commission for its review prior to approval.

Location: Commemorative trees shall be limited to the following City parks: Baristo Park, DeMuth Park, Desert Highland Park, Frances Stevens Park, Palm Springs Dog Park, Ruth Hardy Park, Sunrise Plaza, and Victoria Park.

Species: Since all tree species are not heat tolerant, commemorative trees shall be limited to species that thrive in the desert climate. The exact species will be determined by location in the chosen park and agreed upon prior to submitting the application to the commission.

Purchase: The contributor will be responsible for payment of \$1,000 in advance, whether for a new or an existing tree. New trees, including a two-year warranty, will be purchased by the City’s Parks Division staff. No warranties for existing trees will be made available.

Planting: The new tree will be planted by the City’s Parks Division staff within 100 days after receipt of payment. If the contributor wishes to host a ceremony or event in conjunction with the planting, the contributor will be notified by City staff once the tree has been planted. Placement of memorial wreaths, flowers or other items will not be permitted.

Maintenance: The City’s Parks Division staff will maintain the tree in the same manner as other park trees. Replacement of a new commemorative tree after the two-year warranty has expired will be at the discretion of the City.

Plaques: One plaque per tree may be purchased at a cost of \$250. The plaque shall be no larger than 8” x 6” x ½” and made of bronze. It will be purchased by the City’s Parks Division staff and placed at the base of the new tree at the time of planting or at an existing tree within 100 days after receipt of payment. The text on the plaque shall read as follows:

In Memory of / In Honor of / In Recognition of
Name
Date

If a plaque must be replaced due to vandalism or theft within the first two years after placement, the City will replace it one time at no additional expense to the contributor. Thereafter, additional replacements will be at the option and cost of the contributor. Once a plaque has been placed at the base of a tree, it shall become the property of the City of Palm Springs.

If the contributor wishes to host a ceremony or event in conjunction with the installation of the plaque at an existing tree, staff will consult with the contributor to determine feasibility. If no ceremony or event is planned in conjunction with the installation, the contributor will be notified by City staff once the plaque has been installed. Placement of memorial wreaths, flowers or other items will no be permitted.

Once a tree is planted and/or a plaque is in position, it is intended that their location will be permanent; however, if the City determines that the tree and/or plaque must be removed or relocated, the City has the right to do so.

THIS “PARKS BEAUTIFICATION AND TREE PROGRAM” POLICY SUPERSEDES ALL OTHER SIMILAR POLICIES PREVIOUSLY ESTABLISHED BY THE PARKS AND RECREATION COMMISSION.

ALL OTHER REQUESTS FOR COMMEMORATION PURPOSES, SUCH AS PLAQUES ON BUILDINGS, BENCHES, BRICKS, FLAG POLES, STATUES, FOUNTAINS, AND MEMORIAL GARDENS, SHALL BE BROUGHT BEFORE THE CITY OF PALM SPRINGS PARKS AND RECREATION COMMISSION ON AN INDIVIDUAL BASIS. THE PARKS AND RECREATION COMMISSION SHALL THEN MAKE ITS RECOMMENDATION TO THE CITY COUNCIL FOR ITS APPROVAL OR DENIAL OF THESE PROJECTS ON AN ITEM-BY-ITEM BASIS.