



## City Council Staff Report

DATE: July 6, 2011 CONSENT CALENDAR  
SUBJECT: Authorize Miscellaneous FY 11-12 Cogen Repair Parts  
FROM: David H. Ready, City Manager  
BY: Public Works, Facilities Maintenance

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### SUMMARY

Each year the Facilities Maintenance Division purchases various Caterpillar parts to carry out routine day-to-day maintenance and repair operations on the Cogeneration plant. City staff is seeking authorization from City Council to acquire the necessary miscellaneous maintenance parts from our single source Caterpillar supplier that are anticipated during Fiscal Year 2011-2012 that are included in the recently adopted budget.

### RECOMMENDATION:

1. Authorize issuance of a blanket purchase order for the as-needed purchase of Caterpillar repair parts from Johnson Power Systems in an amount not-to-exceed \$100,000.
2. Authorize the City Manager to execute the purchase order as needed.

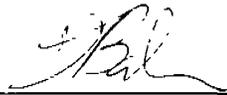
### STAFF ANALYSIS:

The Cogeneration plants require routine maintenance each year and the City averages approximately \$100,000 in various Caterpillar parts to keep the engines running. While we are not able to predict exactly which parts may fail or need replacement at any given time, due to the importance and time sensitive nature of keeping the engines running and minimizing plant down time, it is critical that Facilities Maintenance staff have the ability to quickly acquire the necessary parts at any time without delay. The issuance of the annual blanket purchase order as approved by Council each year facilitates this process and allows staff to efficiently and effectively acquire the unique Caterpillar manufactured parts for the engines as may be needed throughout the year.

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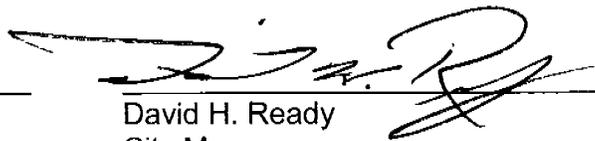
FISCAL IMPACT:

Funds for these expenditures have been appropriated by City Council in the Fiscal 2011/2012 approved budget in the following account: Facilities Maintenance, Account: 5641-48700 Amount: \$100,000



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David Barakian  
Director of Public Works/ City Engineer



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David H. Ready  
City Manager