



## CITY COUNCIL STAFF REPORT

DATE: September 21, 2011 CONSENT AGENDA  
SUBJECT: PURCHASE MOBILE PASSENGER BOARDING RAMP  
FROM: David H. Ready, City Manager  
BY: DEPARTMENT OF AVIATION

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### SUMMARY

This action will award the purchase of one new Mobile Passenger Boarding Ramp for use at Palm Springs International Airport.

### RECOMMENDATION:

1. Award the purchase of 1 (one) Mobile Passenger Boarding Ramp, Model #BAR 2033 FB, from Keith Consolidated Industries, Inc. of White City, OR in the amount of \$53,899.73, inclusive of delivery and all applicable taxes.
2. Authorize the City Manager to execute all necessary documents.

### STAFF ANALYSIS

Airport staff has identified the need to purchase 1 (one) mobile Passenger Boarding Ramp for utilization by the Airport's airline tenants. The Bono Concourse is the only building at the airport that has passenger boarding bridges which allow travelers to walk from the structure to the aircraft. Because of the addition of Frontier Airlines, which is beginning new Denver service in November, and several other air carriers increasing seating capacity at the airport this season, all eight gates on the Bono Concourse are at peak times fully utilized. Because of this utilization situation, and the need for some airlines to consolidate their gate operations, more of the larger sized jet aircraft will be utilizing the new Regional Concourse. This concourse only loads from ground level and typically serves the smaller regional jets. In order to allow the larger jets to utilize the regional concourse and efficiently enplane and deplane passengers, including those that require wheel chairs, it is necessary to provide the appropriate mobile boarding ramp to accommodate this service.

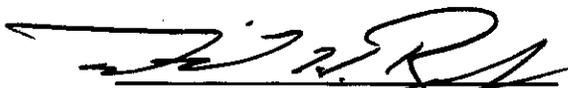
The unit requested in this action will accommodate the range of different medium sized aircraft and can be adjusted to the sill height of the various cabin doors. The units are elementary in use and are made with gradually sloping ramps, instead of stairs, to easily accommodate wheel chairs. The units can be maneuvered by a few ground personnel and require no electricity or engines to operate.

Pursuant to Municipal Code Section 7.09.010, the City Council may authorize the acquisition of supplies, equipment or services through a joint powers or other cooperative purchasing program provided the vendor was selected through a competitive process. Staff researched recent mobile passenger boarding ramp bids nationwide and found that the desired model was competitively bid and awarded to Keith Consolidated Industries (KCI) by the Westchester County Airport of New York via their RFB-WC-10258. KCI is offering PSP the same pricing under this cooperative purchase agreement and, as such, the Procurement Manager finds that the competitive process conducted by Westchester County Airport is sufficient to protect the public interest and that the total cost of the mobile passenger boarding ramp is likely to be less than could be obtained by conducting an independent City process at this time. It also expedites the City's ability to receive the ramp and have it in service in time for the upcoming busy travel season.

FISCAL IMPACT

The unit will cost \$53,899.73, inclusive of delivery and applicable tax, and funds are available from the airport account 416-6501-50000.

  
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Thomas Nolan,  
Executive Director, Airport

  
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David H. Ready, City Manager