



CITY COUNCIL STAFF REPORT

DATE: NOVEMBER 19, 2008

PUBLIC HEARING

SUBJECT: ADOPTING FEES FOR VACANT BUILDING REGISTRATION AND MONITORING, DOWNTOWN NEWS RACK REGISTRATION AND IMPOUNDMENT, VACATION RENTAL REGISTRATION AND RENEWAL, AND AN EMERGENCY RESPONSE / EMERGENCY COMMUNICATION SYSTEM SERVICE FEE AND AMENDING THE COMPREHENSIVE FEE SCHEDULE ADOPTED BY RESOLUTION NO. 21578 AS AMENDED

FROM: David H. Ready, City Manager

BY: Department of Finance

SUMMARY

The City Council will consider a resolution amending the Comprehensive Fee Schedule for various newly adopted regulatory and registration programs.

RECOMMENDATION:

1. Open the public hearing and receive public testimony.
2. Adopt Resolution No. _____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM SPRINGS, CALIFORNIA, ESTABLISHING FEES FOR VACANT BUILDING REGISTRATION AND MONITORING, DOWNTOWN NEWS RACK REGISTRATION AND IMPOUNDMENT, VACATION RENTAL REGISTRATION AND RENEWAL, AND EMERGENCY RESPONSE / EMERGENCY COMMUNICATION SYSTEM SERVICE FEE, AND MODIFYING THE COMPREHENSIVE FEE SCHEDULE ADOPTED BY RESOLUTION NO. 21578 AS AMENDED."

STAFF ANALYSIS:

The City Council recently enacted various regulatory and registration programs and services, staff is recommending the City Council establish fees to collect the cost to the City of providing the various public services:

Item No. **1.A.**

Ordinance No. 1746	Vacant and Boarded Buildings
Ordinance No. 1747	Emergency Response Fee
Ordinance No. 1748	Vacation Rentals
Ordinance No. 1680	Newsracks and Publication Vending Machines

As the provider to these regulatory and registration programs, cities are relying on user fees that are charged for the various public services. Generally, state law requires that fees charged by local agencies be reasonably related to the actual cost of providing the service.

The City retained a consultant, Revenue and Cost Specialists, LLC, to prepare a Cost of Service Fee Study. The study is attached. Staff is recommending a lower fee level for the monthly per line 911 Emergency Response System than that recommended by the consultant in order to be consistent with the current 911 fee.

FISCAL IMPACT:

The estimated revenue and City cost to administer the vacant building registration and resolution is \$35,790.

The estimated annual revenue and City cost to administer the Downtown Newsrack Registration and Impoundment is \$1,808.

The estimated annual revenue and City cost to administer the Vacation Rental Registration and Renewals is \$48,548.

The estimated annual revenue is \$467,820 and the City cost to administer the 911 Emergency Response System is \$2,310,810.

In order to provide ample notice to the telecommunication providers, the 911 Emergency Response System Fees are not effective until the service providers' February billing cycle, but in any case, no later than February 28, 2009.

The Resolution provides that a CPI increase be calculated and incorporated effective July 1, 2010, to ensure that changing economic conditions do not impair the real value of the fees and charges.



GEOFFREY KIEHL, Finance Director



DAVID H. READY, City Manager

Attachments:

- Proposed Resolution and Schedule 1
- Cost of Service Fee Study
- Notice of Public Hearing

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM SPRINGS, CALIFORNIA, ESTABLISHING FEES FOR VACANT BUILDING REGISTRATION AND MONITORING, DOWNTOWN NEWS RACK REGISTRATION AND IMPOUNDMENT, VACATION RENTAL REGISTRATION AND RENEWAL, AND EMERGENCY RESPONSE / EMERGENCY COMMUNICATION SYSTEM SERVICE FEE, AND MODIFYING THE COMPREHENSIVE FEE SCHEDULE ADOPTED BY RESOLUTION NO. 21578 AS AMENDED.

WHEREAS, the City, under various statutory provisions under California Government Code, may set and collect fees for the costs of providing various public services to the community; and

WHEREAS, the City Council recently enacted Ordinance No. 1746 providing for the regulation and registration of Vacant and Boarded Buildings; and

WHEREAS, the City Council recently enacted Ordinance No. 1747 providing for an Emergency Response Communication System and Fee; and

WHEREAS, the City Council recently enacted Ordinance No. 1748 providing for the regulation and registration of Vacation Rentals; and

WHEREAS, the City Council recently enacted Ordinance No. 1680 providing for the regulation and registration of Newsracks and Publication Vending Machines; and

WHEREAS, a duly-noticed public hearing was held on November 19, 2008, in accordance with the provisions of the California Government Code; and

WHEREAS, the supporting data was available for public inspection and review for ten (10) days prior to the public hearing; and

WHEREAS, the City Council has considered any verbal and/or written testimony, and has reviewed and considered the information and testimony provided at the public hearing by staff and the public.

THE CITY COUNCIL OF THE CITY OF PALM SPRINGS DOES HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. FINDINGS.

a. City staff has completed an analysis of fees for the regulatory and registration programs as indicated in the recitals.

b. There is a reasonable relationship between the amount of the fee and the estimated reasonable cost of providing the type of service for which the fee is imposed.

c. The fees do not exceed the estimated reasonable cost of providing the service for which the fee is charged.

SECTION 2. FEES IMPOSED.

a. The City Council adopts the Vacant Building Registration, Vacant Building Problem Resolution, Downtown News Registration, Downtown Newsrack Impoundment, and Vacation Rental Registration and Renewal Fees as proposed on Schedule 1 of this Resolution and incorporated by reference.

b. The City Council adopts the 911 Emergency Response System Fees at a rate of \$1.13 per phone line per a portion of a month, or \$66.00 per 911 emergency call for those who choose to select the pay-per-call payment option. These fee amounts are lower than those proposed on Schedule 1 of this Resolution and incorporated by reference.

c. On July 1st of each year, commencing on July 1, 2010, all service fees and charges shall be automatically adjusted by an amount equal to the percentage of increase or decrease in the Consumer Price Index for this region, as last computed for the previous twelve (12) months, to reflect cost-of-living changes and to ensure that changing economic conditions do not impair the real value of the fees and charges.

SECTION 3. SEVERABILITY.

Each component of the fees and all portions of this Resolution are severable. Should any individual component of the fee or other provision of this Resolution be adjudged to be invalid, the remaining provisions shall be fully effective, and the fee shall be fully effective except as to that portion that has been judged to be invalid.

SECTION 4. EFFECTIVE DATE.

a. The fees imposed by Section 2(a) of this Resolution shall be immediately effective upon adoption of this Resolution.

b. The fees imposed by Section 2(b) of this Resolution shall be effective during the service providers' February billing cycle, but no later than February 28, 2009.

SECTION 5. COMPREHENSIVE FEE SCHEDULE.

The City Clerk is hereby authorized and directed to incorporate said fees, charges and modifications into the Comprehensive Fees Schedule, adopted Resolution No. 21578, as amended.

ADOPTED THIS 19TH DAY OF NOVEMBER, 2008.

David H. Ready, City Manager

ATTEST:

James Thompson, City Clerk

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF PALM SPRINGS)

I, JAMES THOMPSON, City Clerk of the City of Palm Springs, hereby certify that Resolution No. _____ is a full, true and correct copy, and was duly adopted at a regular meeting of the City Council of the City of Palm Springs on November 19, 2008, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

James Thompson, City Clerk
City of Palm Springs, California

CITY OF PALM SPRINGS

SUMMARY OF PROPOSED FEES

REF #	SERVICE	PROPOSED FEE
S-001	VACANT BUILDING REGISTRATION	\$18 per application
S-002	VACANT BUILDING PROBLEM RESOLUTION	\$335 per issue
S-003	DOWNTOWN NEWSRACK REGISTRATION	This fee covers a 30 day period. If the issue is not resolved within 30 days, then the original fee is charged again. \$18 per newsrack per year
S-004	DOWNTOWN NEWSRACK IMPOUNDMENT	\$45 per impounded newsrack
S-020	NEW VACATION RENTAL REGISTRATION	\$60 per application
S-021	VACATION RENTAL RENEWAL	\$60 per renewal
S-030	911 EMERGENCY RESPONSE SYSTEM	Per 911 Call: System Costs Only - \$14.71 per call System and Staffing Costs - \$66.98 per call Per Phone Line (Approximately 70,000 phone lines in the City): System Costs Only - \$0.60 per line per month System and Staffing Costs - \$2.75 per line per month

**Cost of Service Fee Study
for the
City of Palm Springs**

NOVEMBER 2008

Prepared by:

Revenue & Cost Specialists, LLC

**1519 East Chapman Ave, Suite C
Fullerton, CA 92831**

**www.revenuecost.com
(714) 992-9020**

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EXECUTIVE SUMMARY

Due to demands made of the City, it is essential that the City Council and management have complete information upon which to set fees for the following programs:

- Vacant Buildings
- Downtown Newsracks
- Event Housing
- Vacation Rentals
- 911 Emergency Response Dispatch

This Report provides that information for the above programs and services.

Schedule 1, following, provides a summary of the proposed fees for these services.

Schedule 2, following that, provides a summary of the revenues, costs, and subsidies for these services.

Costs Generally Defined

The basic costs of operating any business are direct labor and employee benefits, direct materials, allied indirect costs, and overhead costs.

Determination of "Costs". These cost elements have been determined in a businesslike manner per basic business principles, and applied to these services, and accommodates the published intent and definitions of the Authors of Article XIII B of the State Constitution. Thus a logical, legal, and Constitutionally-mandated cost-consciousness can be applied to City operations. The far more explicit definitions of costs applied by the Authors were utilized, thus laying a Constitutional base under the work of this Report.

Principle Involved. A basic principle involved in this Report is the recognition of those full business costs as used and as defined by the Authors of the Constitutional amendment, NOT just those costs which it might decide to use in some other cost analysis methodology or that other jurisdictions not so complying might use.

City of Palm Springs Cost of Service Fee Study

Service Center Worksheets

The data shown on Schedule 2 forms the basis for preparation of two different worksheets. The first, "Revenue and Cost Summary Worksheet" is on the left hand side of Appendix A. These worksheets include a description of the service, the current fee structure, the suggested recovery rate, and other pertinent information. Also included is the revenue and cost comparison and suggestions for fee modifications.

Presented on the facing page, titled "Cost Detail Worksheet", is the worksheet which details the costs involved in each service. This page identifies those employees providing the service, the time spent, and their related costs. The time and unit information comes from interviews with City staff. Each component of the cost is described below.

TYPES OF COSTS

Salaries and Wages

City government is in fact a service industry, therefore it is natural that salaries make up the largest single element of cost in most services.

Employee Fringe Benefits

Since the annual time of an employee has been fully allocated to service centers, fringe benefit costs also must be included. The City provides the following fringe benefits for its employees:

- 1) PERS Retirement
- 2) Workers' Compensation Insurance
- 3) Disability Insurance
- 4) Medical Insurance
- 5) Medicare
- 6) Unemployment Insurance
- 7) Holiday Pay, Uniform, Car, and Tool Allowance

City of Palm Springs Cost of Service Fee Study

All of these costs are current operating expenses and included in the City's Annual Budget. Fringe Benefit costs were accumulated and reduced to a percentage of salary for the employees as a whole.

Maintenance and Operation Costs

All maintenance and operation costs, including non-personnel expenses such as professional services, insurance, operating supplies, etc., were derived from the 2008-2009 Council-approved budget and allocated via percentages or through actual allocation to each of the service centers identified in a department or division.

Overhead Costs

Although overhead is a well established and necessary expense item in business, it is only recently that governments started adopting business techniques. Government is no different than a good corporation – that was and still is "Buy good management". RCS utilizes two types of overhead, which are discussed below.

General City Overhead would be for the general administration of the City, such as the following:

City Council
City Manager
City Clerk
City Attorney
Finance

Each service is very important to the smooth functioning of the City. But, their primary function is to support other departments and not to provide an end-user service to the public.

Departmental Administration can be as simple as the time of the department head, the departmental secretary or the division managers. The purpose of these services is to insure the smooth functioning of the department.

Asset Replacement Cost. The cost of the 911 Emergency Dispatch System was allocated on a depreciation basis over a 15 year life. Therefore the cost included in the Report represents 1/15th of the total system cost.

GENERAL RECOMMENDATIONS

Adoption of Modifications to Current Fee Structure

It is recommended that the City Council adjust the fee schedule for the enumerated services presented in this Report. Use of the "full business costing" concept will create consistency in the establishment of fees and allow for timely adjustment in fees to reflect changes in the cost of services.

Review of Suggested Recovery Rates

The City Council should review the suggested the Suggested Recovery Rates to determine how much of each service should be recovered through fees and how much should be subsidized through the City's tax dollars. This review is very important because it gives City staff direction as to what the Council wants to subsidize and what it does not.

All Things To All People. While the City is deciding who to subsidize and what to finance, it should remember it cannot provide all things to all people. It should therefore prioritize what it hopes to accomplish. If the Council decides to provide more subsidies today, it is doing so at the expense of other services which can only be financed by tax dollars, such as Police services, Fire services, and maintenance of the City's infrastructure. Therefore the Council must decide which direction it wants to proceed in, fully aware of the consequences of either action.

SUMMARY

If the recommendations included in this Report are adopted, the costs for the programs and services included here will be paid for by the individuals using those services.

CITY OF PALM SPRINGS

SUMMARY OF PROPOSED FEES

REF #	SERVICE	PROPOSED FEE
S-001	VACANT BUILDING REGISTRATION	\$18 per application
S-002	VACANT BUILDING PROBLEM RESOLUTION	\$335 per issue
S-003	DOWNTOWN NEWSRACK REGISTRATION	This fee covers a 30 day period. If the issue is not resolved within 30 days, then the original fee is charged again. \$18 per newsrack per year
S-004	DOWNTOWN NEWSRACK IMPOUNDMENT	\$45 per impounded newsrack
S-020	NEW VACATION RENTAL REGISTRATION	\$60 per application
S-021	VACATION RENTAL RENEWAL	\$60 per renewal
S-030	911 EMERGENCY RESPONSE SYSTEM	Per 911 Call: System Costs Only - \$14.71 per call System and Staffing Costs - \$66.98 per call Per Phone Line (Approximately 70,000 phone lines in the City): System Costs Only - \$0.60 per line per month System and Staffing Costs - \$2.75 per line per month

CITY OF PALM SPRINGS

SUMMARY OF REVENUES, COSTS, AND SUBSIDIES

FISCAL YEAR 2008-2009

REF # (1)	SERVICE CENTER (2)	TOTAL REVENUE (3)	TOTAL COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	% RECOVERY			
					ACTUAL (6)	SUGGEST (7)		
S-001	VACANT BUILDING REGISTRATION	\$0	\$2,291	(\$2,291)	0.0%	100%		
S-002	VACANT BUILDING PROBLEM RESOLUTION	\$0	\$33,499	(\$33,499)	0.0%	100%		
S-003	DOWNTOWN NEWSRACK REGISTRATION	\$0	\$1,762	(\$1,762)	0.0%	100%		
S-004	DOWNTOWN NEWSRACK IMPOUNDMENT	\$0	\$46	(\$46)	0.0%	100%		
S-020	NEW VACATION RENTAL REGISTRATION	\$0	\$5,904	(\$5,904)	0.0%	100%		
S-021	VACATION RENTAL RENEWAL	\$0	\$42,644	(\$42,644)	0.0%	100%		
S-030	911 EMERGENCY RESPONSE SYSTEM	\$0	\$2,310,810	(\$2,310,810)	0.0%	100%		
GRAND TOTAL					\$0	\$2,411,696	(\$2,411,696)	0.0%

APPENDIX A

REVENUE AND COST
SUMMARY WORKSHEETS
Matched With
COST DETAIL WORKSHEETS

**CITY OF PALM SPRINGS
REVENUE AND COST SUMMARY WORKSHEET
FISCAL YEAR 2008-2009**

SERVICE VACANT BUILDING REGISTRATION		REFERENCE NO. S-001	
PRIMARY DEPARTMENT BUILDING & SAFETY	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Resident/Business	
DESCRIPTION OF SERVICE Registration of vacant buildings located within the City.			
CURRENT FEE STRUCTURE None			
REVENUE AND COST COMPARISON			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$17.62	TOTAL COST:	\$2,291
UNIT PROFIT (SUBSIDY):	\$(17.62)	TOTAL PROFIT (SUBSIDY):	\$(2,291)
TOTAL UNITS:	130	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$18 per application			

November 4, 2008

CITY OF PALM SPRINGS
 COST DETAIL WORKSHEET
 FISCAL YEAR 2008-2009

SERVICE VACANT BUILDING REGISTRATION				REFERENCE NO. S-001		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 130		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
BUILDING & SAFETY	SENIOR SECRETARY		0.25	\$17.62	130	\$2,291
		TYPE SUBTOTAL	0.25	\$17.62		\$2,291
		TOTALS	0.25	\$17.62		\$2,291

November 4, 2008

CITY OF PALM SPRINGS
REVENUE AND COST SUMMARY WORKSHEET
FISCAL YEAR 2008-2009

SERVICE VACANT BUILDING PROBLEM RESOLUTION		REFERENCE NO. S-002	
PRIMARY DEPARTMENT BUILDING & SAFETY	UNIT OF SERVICE ISSUE	SERVICE RECIPIENT Resident/Business	
DESCRIPTION OF SERVICE Identification and resolution of problems related to vacant buildings, such as damage to the property.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$334.99	TOTAL COST:	\$33,499
UNIT PROFIT (SUBSIDY):	\$(334.99)	TOTAL PROFIT (SUBSIDY):	\$(33,499)
TOTAL UNITS:	100	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$335 per Issue This fee covers a 30 day period. If the issue is not resolved within 30 days, then the original fee is charged again.			

November 4, 2008

CITY OF PALM SPRINGS
 COST DETAIL WORKSHEET
 FISCAL YEAR 2008-2009

SERVICE VACANT BUILDING PROBLEM RESOLUTION				REFERENCE NO. S-002		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 100		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
BUILDING & SAFETY	CODE COMPLIANCE OFFICER	Contact	2.60	\$237.25	100	\$23,725
BUILDING & SAFETY	SENIOR SECRETARY	Contact	0.05	\$3.52	100	\$352
TYPE SUBTOTAL			2.65	\$240.77		\$24,077
BUILDING & SAFETY	COMM. COMPLIANCE OFFICER	Resolution	0.75	\$62.30	100	\$6,230
TYPE SUBTOTAL			0.75	\$62.30		\$6,230
FINANCE	ACCOUNT SPECIALIST	Billing	0.25	\$14.30	100	\$1,430
BUILDING & SAFETY	SENIOR SECRETARY	Billing	0.25	\$17.62	100	\$1,762
TYPE SUBTOTAL			0.50	\$31.92		\$3,192

TOTALS			3.90	\$334.99		\$33,499
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November 4, 2008

CITY OF PALM SPRINGS
 REVENUE AND COST SUMMARY WORKSHEET
 FISCAL YEAR 2008-2009

SERVICE DOWNTOWN NEWSRACK REGISTRATION		REFERENCE NO. S-003	
PRIMARY DEPARTMENT BUILDING & SAFETY	UNIT OF SERVICE NEWSRACK	SERVICE RECIPIENT Business	
DESCRIPTION OF SERVICE Registration of newsracks in the downtown area.			
CURRENT FEE STRUCTURE None			
REVENUE AND COST COMPARISON			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$17.62	TOTAL COST:	\$1,762
UNIT PROFIT (SUBSIDY):	\$(17.62)	TOTAL PROFIT (SUBSIDY):	\$(1,762)
TOTAL UNITS:	100	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$18 per newsrack per year			

November 4, 2008

CITY OF PALM SPRINGS
 COST DETAIL WORKSHEET
 FISCAL YEAR 2008-2009

SERVICE DOWNTOWN NEWSRACK REGISTRATION	REFERENCE NO. S-003
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NOTE Unit Costs are an Average of Total Units	TOTAL UNITS 100
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<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
BUILDING & SAFETY	SENIOR SECRETARY		0.25	\$17.62	100	\$1,762
		TYPE SUBTOTAL	0.25	\$17.62		\$1,762

		TOTALS	0.25	\$17.62		\$1,762
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November 4, 2008

**CITY OF PALM SPRINGS
REVENUE AND COST SUMMARY WORKSHEET
FISCAL YEAR 2008-2009**

SERVICE DOWNTOWN NEWSRACK IMPOUNDMENT		REFERENCE NO. S-004	
PRIMARY DEPARTMENT BUILDING & SAFETY	UNIT OF SERVICE NEWSRACK	SERVICE RECIPIENT Business	
DESCRIPTION OF SERVICE Impoundment of newsracks in the downtown area which do not have permission to be placed in that location.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$46.00	TOTAL COST:	\$46
UNIT PROFIT (SUBSIDY):	\$(46.00)	TOTAL PROFIT (SUBSIDY):	\$(46)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$45 per impounded newsrack			

November 4, 2008

CITY OF PALM SPRINGS
 COST DETAIL WORKSHEET
 FISCAL YEAR 2008-2009

SERVICE DOWNTOWN NEWSRACK IMPOUNDMENT	REFERENCE NO. S-004
NOTE Unit Costs are an Average of Total Units	TOTAL UNITS 1

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
BUILDING & SAFETY	CODE COMPLIANCE OFFICER		0.50	\$45.63	1	\$46
		TYPE SUBTOTAL	0.50	\$45.63		\$46
TOTALS			0.50	\$46.00		\$46

November 4, 2008

**CITY OF PALM SPRINGS
REVENUE AND COST SUMMARY WORKSHEET
FISCAL YEAR 2008-2009**

SERVICE NEW VACATION RENTAL REGISTRATION		REFERENCE NO. S-020	
PRIMARY DEPARTMENT FINANCE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Business	
DESCRIPTION OF SERVICE Registration of vacation rental units in the City.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$59.04	TOTAL COST:	\$5,904
UNIT PROFIT (SUBSIDY):	<u>\$(59.04)</u>	TOTAL PROFIT (SUBSIDY):	<u>\$(5,904)</u>
TOTAL UNITS:	100	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$60 per application			

November 4, 2008

CITY OF PALM SPRINGS
 COST DETAIL WORKSHEET
 FISCAL YEAR 2008-2009

SERVICE NEW VACATION RENTAL REGISTRATION				REFERENCE NO. S-020		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 100		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FINANCE	ACCOUNTANT	Database Input	0.25	\$20.61	100	\$2,061
FINANCE	ACCOUNT CLERK II	Print License	0.17	\$8.75	100	\$875
FINANCE	ACCOUNT SPECIALIST	Initial Input	0.25	\$14.30	100	\$1,430
PLANNING SERVICES	ASSISTANT PLANNER	Planning Approval	0.17	\$15.38	100	\$1,538
TYPE SUBTOTAL			0.84	\$59.04		\$5,904
TOTALS			0.84	\$59.04		\$5,904

November 4, 2008

**CITY OF PALM SPRINGS
REVENUE AND COST SUMMARY WORKSHEET
FISCAL YEAR 2008-2009**

SERVICE VACATION RENTAL RENEWAL		REFERENCE NO. S-021	
PRIMARY DEPARTMENT FINANCE	UNIT OF SERVICE RENEWAL	SERVICE RECIPIENT Business	
DESCRIPTION OF SERVICE Processing annual renewals of vacation rental house registrations.			
CURRENT FEE STRUCTURE None			
REVENUE AND COST COMPARISON			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$60.92	TOTAL COST:	\$42,644
UNIT PROFIT (SUBSIDY):	\$(60.92)	TOTAL PROFIT (SUBSIDY):	\$(42,644)
TOTAL UNITS:	700	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$60 per renewal			

November 4, 2008

CITY OF PALM SPRINGS
 COST DETAIL WORKSHEET
 FISCAL YEAR 2008-2009

SERVICE VACATION RENTAL RENEWAL	REFERENCE NO. S-021
NOTE Unit Costs are an Average of Total Units	TOTAL UNITS 700

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FINANCE	ACCOUNTANT	Admin - 6 Hr/Wk	0.45	\$37.30	700	\$26,110
FINANCE	ACCOUNT CLERK II	Send Ltr 20 Min/Day	0.12	\$6.07	700	\$4,249
FINANCE	ACCOUNT SPECIALIST	Invoices - 8 Hr/Mo	0.14	\$7.83	700	\$5,481
FINANCE	ACCOUNT SPECIALIST	Log Invoice	0.17	\$9.72	700	\$6,804
		TYPE SUBTOTAL	0.88	\$60.92		\$42,644

	TOTALS	0.88	\$60.92	\$42,644
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**CITY OF PALM SPRINGS
REVENUE AND COST SUMMARY WORKSHEET
FISCAL YEAR 2008-2009**

SERVICE 911 EMERGENCY RESPONSE SYSTEM		REFERENCE NO. S-030	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE CALL	SERVICE RECIPIENT Resident	
DESCRIPTION OF SERVICE Emergency Dispatch response to 911 emergency calls.			
CURRENT FEE STRUCTURE There currently is a \$1.13 per line per month 911 fee in place that does not include a pay-per-call option.			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$66.98	TOTAL COST:	\$2,310,810
UNIT PROFIT (SUBSIDY):	\$(66.98)	TOTAL PROFIT (SUBSIDY):	\$(2,310,810)
TOTAL UNITS:	34,500	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100%			
Per 911 Call: System Costs Only - \$14.71 per call System and Staffing Costs - \$66.98 per call Per Phone Line (Approximately 70,000 phone lines in the City): System Costs Only - \$0.60 per line per month System and Staffing Costs - \$2.75 per line per month			

November 13, 2008

**CITY OF PALM SPRINGS
COST DETAIL WORKSHEET
FISCAL YEAR 2008-2009**

SERVICE 911 EMERGENCY RESPONSE SYSTEM				REFERENCE NO. S-030			
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 34,500			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
DISPATCH CENTER		Annual System Cost	0.00	\$10.10	34,500	\$348,450	
DISPATCH CENTER		Annual Maint Cost	0.00	\$4.61	34,500	\$159,045	
		TYPE SUBTOTAL	0.00	\$14.71		\$507,495	
DISPATCH CENTER	COMM. & RECORDS MANAGER	100%	0.05	\$5.37	34,500	\$185,265	
DISPATCH CENTER	DISPATCHER	100% Of 14	0.66	\$39.83	34,500	\$1,374,135	
DISPATCH CENTER	DISPATCH SUPERVISOR	100% Of 2	0.09	\$7.07	34,500	\$243,915	
		TYPE SUBTOTAL	0.81	\$52.27		\$1,803,315	
TOTALS			0.81	\$66.98		\$2,310,810	

November 4, 2008

**NOTICE OF PUBLIC HEARING
CITY OF PALM SPRINGS**

**FEES FOR VACANT BUILDING REGISTRATION AND MONITORING,
DOWNTOWN NEWS RACK REGISTRATION AND IMPOUNDMENT,
EVENT HOUSE REGISTRATION AND APPEALS, VACATION RENTAL
REGISTRATION AND RENEWAL, AND AN EMERGENCY
RESPONSE/EMERGENCY COMMUNICATION SYSTEM SERVICE FEE**

NOTICE IS HEREBY GIVEN that the City Council of the City of Palm Springs, California, will hold a public hearing on November 5, 2008, at approximately 6:00 p.m. or as soon as possible thereafter, in the City Council Chamber at City Hall, 3200 E. Tahquitz Canyon Way, Palm Springs, CA 92262.

The purpose of this hearing is to consider the adoption of fees for vacant building registration and monitoring, downtown news rack registration and impoundment, event house registration and appeals, vacation rental registration and renewal, and an emergency response/emergency communication system service fee.

REVIEW OF INFORMATION: The staff report and other supporting documents regarding this matter are available for public review at the City Hall between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Please contact the Office of the City Clerk at (760) 323-8204 if you would like to schedule an appointment to review these documents.

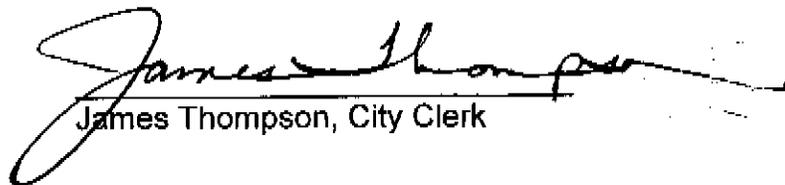
COMMENT: Response to this notice can be made verbally at the Public Hearing and/or in writing before the hearing. Written comments can be made to the City Council by letter (for mail or hand delivery) to:

James Thompson, City Clerk
3200 E. Tahquitz Canyon Way
Palm Springs, CA 92262

Any challenge of the proposed project in court may be limited to raising only those issues raised at the public hearing described in this notice, or in written correspondence delivered to the City Clerk at, or prior, to the public hearing. (Government Code Section 65009(b)(2)).

An opportunity will be given at said hearing for all interested persons to be heard. Questions regarding this case may be directed to Geoffrey S. Kiehl, City Treasurer and Director of Finance, (760) 323-8229.

Si necesita ayuda con esta carta, porfavor llame a la Ciudad de Palm Springs y puede hablar con Nadine Fieger telefono (760) 323-8245.


James Thompson, City Clerk

**CITY OF PALM SPRINGS
PUBLIC HEARING NOTIFICATION**



CITY CLERK'S DEPARTMENT
James Thompson, City Clerk

Meeting Date: November 5, 2008

Subject: FEES FOR VACANT BUILDING REGISTRATION AND
MONITORING, DOWNTOWN NEWS RACK REGISTRATION AND
IMPOUNDMENT, EVENT HOUSE REGISTRATION AND APPEALS,
VACATION RENTAL REGISTRATION AND RENEWAL, AND AN
EMERGENCY RESPONSE/EMERGENCY COMMUNICATION
SYSTEM SERVICE FEE

AFFIDAVIT OF PUBLICATION

I, Kathie Hart, Chief Deputy City Clerk, of the City of Palm Springs, California, do hereby certify that a copy of the attached Notice of Public Hearing will be published in the Desert Sun on October 18, 2008, and October 25, 2008.

I declare under penalty of perjury that the foregoing is true and correct.

Handwritten signature of Kathie Hart in cursive.

Kathie Hart, CMC
Chief Deputy City Clerk

AFFIDAVIT OF POSTING

I, Dolores Strickstein, Secretary, of the City of Palm Springs, California, do hereby certify that a copy of the attached Notice of Public Hearing was posted at City Hall, 3200 E. Tahquitz Canyon Drive, on the exterior legal notice posting board and in the Office of the City Clerk on October 16, 2008.

I declare under penalty of perjury that the foregoing is true and correct.

Handwritten signature of Dolores Strickstein in cursive.

Dolores Strickstein
Secretary



City of Palm Springs

Office of the City Clerk

3200 Tahquitz Canyon Way • Palm Springs, California 92262
TEL: (760) 323-8704 • FAX: (760) 322-8352 • TDD: (760) 864-9527

NOTICE OF CONTINUANCE

NOTICE IS HEREBY GIVEN that the regular meeting of November 5, 2008, Public Hearing Item No. 1.E.

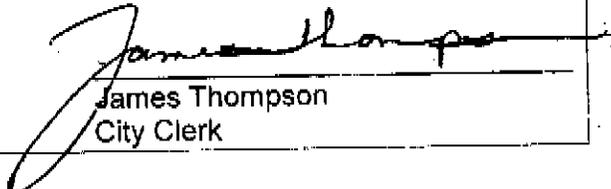
PROPOSED RESOLUTION ADOPTING FEES FOR VACANT BUILDING REGISTRATION AND MONITORING, DOWNTOWN NEWS RACK REGISTRATION AND IMPOUNDMENT, EVENT HOUSE REGISTRATION AND APPEALS, VACATION RENTAL REGISTRATION AND RENEWAL, AND AN EMERGENCY RESPONSE/EMERGENCY COMMUNICATION SYSTEM SERVICE FEE AND AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR FISCAL YEAR 2008-09

The City Council continued above Public Hearing to Wednesday, November 19, 2008, Council Chamber, 3200 E. Tahquitz Canyon Way, at 6:00 p.m., or as soon thereafter as possible.

AFFIDAVIT OF POSTING

State of California)
County of Riverside) ss.
City of Palm Springs)

I, James Thompson, City Clerk of the City of Palm Springs, California, certify this Notice of Continuance was posted at or before 5:30 p.m., November 6, 2008, as required by established policies and procedures.


James Thompson
City Clerk