



City of Palm Springs

Department of Building & Code Enforcement
3200 East Tahquitz Canyon Way, Palm Springs CA 92262
PO Box 2743, Palm Springs CA 92263
Tel 760.323-8242 P Fax 760.322.8360 P TDD 760.864.9527
www.palmsprings-ca.gov

Minimum Submittal Requirements Structures

Submit four sets of plans, drawn to scale. Minimum plan size is 18 X 24 inches containing sufficient detail to insure compliance with the California Codes and local Ordinances, to include:

- Permit application Form
- Waste Management Certificate of Implementation Form
- Copy of Contractor License or Owner Builder Form
- Plot Plans with lot square footage
- Drainage Plan showing corner elevations
- Structural Calculations if applicable
- Foundation Plan
- Floor Plan with labeled rooms, showing door and window schedule, with hardware.
- Framing plan showing details including sheathing, sheer conditions, and O anchoring.
- Truss drawings and calculations
- Plumbing Plan with waste, drain, vent, gas and water with isometric
- Mechanical Plan including SEER rating, duct layout and equipment schedule
- Electrical plan with load calculations
- Fire Sprinkler Plans if applicable
- Accessibility plan including parking lot details for commercial buildings
- Fireplace specifications
- Title 24 energy calculations with Lighting Compliance Forms
- Approved Health Department Plans for commercial buildings