



AIRPORT COMMISSION

ACTION SUMMARY MINUTES OF ADJOURNED MEETING

WEDNESDAY, OCTOBER 21, 2015

1. **CALL TO ORDER:** Chairman Elsner called the Airport Commission Meeting to order at 08:00 A.M.

2. **POSTING OF THE AGENDA:** Agenda posted on October 15, 2015.

3. **ROLL CALL:**

Commissioners Present: Berriman, Call, Fabricant, Freymuth, Garcia, Haag, Hampton, Hoehn (Vice Chairman,) Horner, Riesen, Stelk, Suero, Teal, Wachs.

Commissioners Absent: Bushore, Jones, King, Pye.

Staff Present: Airport Executive Director Nolan, Assistant Airport Director Aguirre, Director of Finance and Treasury Kiehl, Deputy Director of Aviation - Operations and Maintenance Bowser, Airport Administration Manager Jucht, Airport Security Coordinator Daugherty, Executive Administrative Assistant Seery.

4. **ACCEPTANCE OF THE AGENDA:** Accept the Agenda as presented. **Moved and seconded, and unanimously carried noting the absence of Commissioners Bushore, Jones, King and Pye.**

5. **PUBLIC COMMENTS:** None

6. **APPROVAL OF MINUTES:** Approval of the minutes of the Regular Meeting held on September 16, 2015.

AYES: Berriman, Call, Fabricant, Freymuth, Garcia, Haag, Hampton, Hoehn, Horner, Stelk, Suero, Wachs.

ABSTAIN: Riesen, Teal.

ABSENT: Bushore, Jones, King, Pye.

Approval of the minutes of the Special Meeting held on September 30, 2015: correction at the bottom of page 8 and top of page 9 to attribute three questions to Commissioner Haag instead of Commissioner Jones.

AYES: Berriman, Call, Fabricant, Freymuth, Haag, Hampton, Horner, Jones, Riesen, Stelk, Suero, Teal, Wachs.

ABSTAIN: Garcia, Hoehn, King.

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ABSENT: Bushore, Jones, King, Pye.

7. INTRODUCTIONS:

Chairman Elsner announced the passing away of former Commissioner Art Block.

8. PRESENTATIONS:

Executive Director Nolan presented a video clip about the Salton Sea, pictures of the main airport runway under construction and after completion, images of a manufacturing plant where a PSP Airport fire truck was requested and assisted in extinguishing a fire, a diagram of a landscape section along the airport front roadway which will be seeded with winter grass, ADA added parking spaces in the main parking facility, and an American Airlines B-737 aircraft photo is showing the gradual transition of the Palm Springs fleet mix.

9. BUDGET REPORT:

Director of Finance and Treasury Kiehl reported on the first quarter budget and pointed out high revenues from rental cars, a bump in expenditures carried over from last year encumbrances as projects are being completed, major AIP expenditures with anticipated reimbursements, and the budget being on track with reserves at \$ 3.5 million.

ACTION: Accept the financial report. **Moved and seconded, and unanimously carried noting the absence of Commissioners Bushore, Jones, King and Pye.**

10. DISCUSSION AND ACTION ITEMS:

10.A. Art Commission Request for Sculpture Placement Discussion

A request from the Public Arts Commission to display a bust of President John F. Kennedy in front of the airport main entrance was discussed. The Commission discussed the lack of correlation between the name of the former president and this airport, which may in the future bear another dignitary's name whose effigy could occupy this location, and indicated that another site would be preferred. But overall, there was support for the placement of the bust somewhere in the airport.

The Chair recommended that Airport Staff discuss this further with the Public Arts Commission and inform the Airport Commission of a future plan.

11. EXECUTIVE AND STAFF REPORTS:

Airport Executive Director Nolan commented on the following:

Surf Air, the membership based air-taxi service company, will begin service from Oakland and Los Angeles Hawthorne Airport to Palm Springs in November 2015, and will operate out of Signature Flight Support FBO.

Installation of the two new revolving doors at the transition from the secured area into the terminal has begun.

The main portion of the runway rehabilitation project is over, with only some ancillary issues remaining.

The FIDs, SACs, and paging projects are about seventy-five percent complete.

The escalator replacement project is proceeding with an estimated completion date of mid-November.

HMS Host will partition the pre-security Celebrity Bistro restaurant and make their dining room accessible from the Bono courtyard on the secured side of the terminal before the end of this year. This will create more useable concessions for passengers and result in increased revenues.

The pre-proposal session for the Request for Proposal for the management of airport parking facilities was held and submittals will occur in November with selection process to follow.

The Master Plan CEQA will be heard at City Council tonight.

The TSA check-point screening devices will be reconfigured and rotated ninety degrees to increase queuing area throughput, and a fifth screening device will be added. The TSA pre-check lane will be reserved to registered participants as of January 1st, 2016.

The annual Aviation Expo, which included the parade of planes, took place from October 15 to 18 and was another success.

12. COMMISSIONER REQUESTS AND REPORTS:

Commissioner Call announced that he was reelected Chairman of the Steering Committee, and that fifty-five Airport Volunteer Navigators will be scheduled from 6:00 A.M. to 8:00 P.M. as of November 1st, 2015, for the season.

Commissioner Stelk announced that the trip to the Twentynine Palms Marine Base has been scheduled for January 26, 2016. He asked that all Commissioners who wish to participate sign up early and further information will be provided at the Commission Meetings in November and December.

Commissioner Riesen inquired about procedures regarding letters addressed to the Commission by public speakers.

Commissioner Suero asked if the airport ticket counter space was maximized with the arrival of JetBlue. Executive Director Nolan indicated there are options to accommodate new carriers at Palm Springs airport.

Commissioner Wachs inquired about the airline seat capacity for this winter season. Executive Director Nolan replied that 30,000 more airline seats are showing scheduled for the 2015-2016 winter season compared to last year.

Vice Chairman Hoehn asked about the status of the Air Museum road addition and airport participation agreement. Executive Director Nolan replied that the agreement will be finalized by the City Attorney.

The Chair announced that a Marketing Committee meeting would be held in November and all commissioners are invited to attend.

13. REPORT OF CITY COUNCIL ACTIONS: October 7, 2015: **2.U.** Memorandum of Understanding with the greater Palm Springs Convention & Visitors Bureau for Cooperative Air Service Development Cost Sharing. **5.B.** Palm Springs Air Museum Lease Amendment for Expansion.

14. CORRESPONDENCE: None

15. RECEIVE AND FILE:

ACTION: Receive and file: 15.A September Activity Report; 15.B November 2015 Airline Schedule. **Moved and seconded, and unanimously carried noting the absence of Commissioners Bushore, Jones, King and Pye.**

ADJOURNMENT: Motion to Adjourn to November 18, 2015. **Moved and seconded, and unanimously carried noting the absence of Commissioners Bushore, Jones, King and Pye.**

The Airport Commission adjourned at 09:09 A.M. to Wednesday, November 18, 2015, at 08:00 A.M. in the airport conference room, 3400 E. Tahquitz Canyon Way, Palm Springs.

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Nadia P. Seery
Executive Administrative Assistant