



## **AIRPORT COMMISSION**

### **ACTION SUMMARY MINUTES OF ADJOURNED MEETING**

**WEDNESDAY, OCTOBER 19, 2016**

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1. **CALL TO ORDER:** Chairman Wachs called the Airport Commission Meeting to order at 08:00 A.M.

2. **POSTING OF THE AGENDA:** Posted on October 13, 2016.

3. **ROLL CALL:**

**Commissioners Present:** Berriman, Betts, Call, Fabricant, Freymuth, Garcia, Hampton, Horner, Johnson, Jones, King, Riesen, Stelk, Suero, Teal.

**Commissioners Absent:** Bushore, Hoehn

**Staff Present:** Airport Executive Director Nolan, Assistant Airport Director Aguirre, Director of Finance and Treasury Kiehl, Deputy Director of Aviation - Operations and Maintenance Bowser, Airport Administration Manager Jucht, Airport Operations Manager Graff, Airport Security Coordinator Daugherty, Executive Administrative Assistant Seery.

4. **ACCEPTANCE OF THE AGENDA:** Accept the Agenda as presented. **Moved and seconded, and unanimously carried noting the absence of Commissioners Bushore, Hoehn.**

5. **PUBLIC COMMENTS:** None

6. **APPROVAL OF MINUTES:**

The minutes of the Regular Meeting held on September 21, 2016, were presented for approval. **Moved and seconded.**

**AYES:** Berriman, Call, Fabricant, Garcia, Hampton, Horner, Johnson, Jones, King, Riesen, Stelk, Suero

**ABSTAIN:** Betts, Freymuth, Teal, Wachs

**ABSENT:** Bushore, Hoehn

**7. INTRODUCTIONS:**

Chairman Wachs introduced newly appointed Desert Hot Springs Commissioner Mr. Russell Betts.

Commissioner Betts expressed his pleasure at serving on this Commission and explained how he was a three-term City Council Member for the city of Desert Hot Springs.

**8. PRESENTATIONS:**

On behalf of the Airport Commission, Executive Director Nolan presented condolences to the Palm Springs Police Department for the two officers recently killed in the line of duty.

In a PowerPoint presentation Executive Director Nolan showed an advertising campaign initiative produced by the CVB entitled "Tourism at Work" which emphasizes the importance of tourism to the Coachella Valley. This initiative highlighted jobs and tax revenues generated by tourism. He explained how important the airport's role is in this economic generating equation.

The next set of slides showed an accident which occurred along Gene Autry Trail causing a vehicle to breach the airport perimeter fence. The fence was immediately secured and promptly repaired. Mr. Nolan complimented airport staff on the quick response to the incident.

The Art Commission is proposing to install a new statue in the Bono courtyard of the airport, entitled Male Figure of Balzac by sculptor Christopher Gerogesco. Mr. Nolan also thanked the Palm Springs Art Commission for all the wonderful art that is carefully placed around the airport campus and how it adds to the relaxing atmosphere.

The following slide was of two American Airlines B737 aircraft in their new livery parked at gates four and six at the Bono concourse, along with a WestJet B737 at gate eight. Mr. Nolan explained how American Airlines is phasing out the MD-80s in favor of the B737s.

The final slides depicted rows of private jets used by attendees of the "Desert Trip" music event in early October parked at Palm Springs International Airport two FBOs. This emphasizes how important PSP's role is with general and corporate aviation, and how fortunate PSP is to have two renowned FBOs as tenants.

**9. CITY MANAGER REPORT: None**

**10. BUDGET AND FINANCE REPORT:**

Director of Finance and Treasury Kiehl presented the September 2016 financial summary and indicated that this was the 1<sup>st</sup> quarter report.

He explained how revenues lag expenditures by one month. How July, August and September had record growth. Mr. Kiehl explained how Airport Operations expenditures are down 8% compared to last year and how expenditures from AIP capital projects are down 92% as the only project undertaken so far has been the replacement of the down escalator in the Bono concourse.

Mr. Kiehl pointed out how the PFC fund continues to show accelerated collections and makes us eligible for an early pay off of bonds, and fund 415, General Airport Revenues and Expenditures, is on track.

**ACTION:** Accept the financial report. **Moved and seconded, and unanimously carried noting the absence of Commissioners Bushore, Hoehn.**

**11. DISCUSSION AND ACTION ITEMS:**

**11.A Lease Option for USO, Greater Los Angeles Area, Inc. Operating and Lease Agreement No. A5361**

Executive Director Nolan explained how the USO had been a tenant for nearly ten years at Palm Springs International Airport and this action would be to accept the USO's third and final lease option with the airport for the period of November 1, 2016, to October 31, 2017.

Mr. Nolan discussed the USO move from their original location in the terminal's baggage claim area years ago to their current larger location. How the Master Plan forthcoming expansion project will call for the USO to be relocated in the terminal at a future date, and how the building they currently occupy will be demolished to make way for expanded rental car facilities.

At Mr. Nolan's request, and for the benefit of new Commissioners, Commissioner Stelk presented the history of the USO in Palm Springs. He then explained how the USO was an all-volunteer operation for the first five years, how the Valley has been very supportive, and how the USO had expanded.

Chairman Wachs asked what would happen at the end of this third lease option.

Executive Director Nolan explained how the current lease may be extended again if needed due to construction's timing.

Commissioner Call asked if there would be a lag between the demolition of the current USO building and their relocation to the terminal.

Executive Director Nolan indicated that arrangements would be made to find a temporary location so as to avoid any disruption of the services provided by the USO.

**ACTION:** Recommend to accept the third lease option for the USO, Greater Los Angeles Area, Inc., for the period of November 1, 2016, through October 31, 2017.

**Moved and seconded, and unanimously carried noting the absence of Commissioners Bushore, Hoehn.**

## **12. EXECUTIVE AND STAFF REPORTS:**

Airport Executive Director Nolan reported on the following topics:

The month of September realized a double digit increase in total passenger traffic, as had June, July and August.

In anticipation of the ticketing area remodel, a team of architects were at the airport yesterday evaluating the ticketing area and discovered steel columns behind the ticket counters. Mr. Nolan explained how these will influence the final design.

Design work is proceeding on Taxiway J pavement rehabilitation project and the LED lights replacement project.

Aviation Expo fly-in and aviators' conference is scheduled for the upcoming weekend of October 20 to 22nd. Mr. Nolan explained how one can register on line and how the expo will include new technologies, avionics, seminars and training by experts. Tesla will also be present with a vehicle on display for test driving by factory personnel at the wheel.

The down escalator at the Bono concourse has now successfully been replaced and has a life expectancy of ten years.

Paradies, the airport gift concessionaire, has about completed a new gift shop in the Bono concourse with an anticipated opening date of November 1<sup>st</sup>, 2016. This is expected to generate solid additional revenues and provide customers with added options.

The food and beverage concessionaire, HMS Host, has added a locally brewed beer and sandwiches at the California Vintage Bar and the Celebrity Bistro beyond security. The Celebrity Bistro additional outdoor seating in the Bono courtyard will create a relaxing new space for passengers to enjoy.

The first reading of the ordinance pertaining to Transportation Network Companies picking up passengers at the airport will be read at the City Council meeting tonight. This will be one of two readings prior to adoption.

**13. COMMISSIONERS REQUESTS AND REPORTS:**

Commissioner Stelk announced that several Commissioners who thought could attend the Twentynine Palms Marine Base tour had canceled because it is Thanksgiving week. Therefore, this tour will be rescheduled for next spring when it would be more convenient for all.

Commissioner King announced that a labor agreement had been reached at Ontario airport bringing the transition from LAWA to private entity together legally.

Commissioner Riesen brought up the yearly ethics training which is mandatory for all Commissioners. He explained how this training can be done at the Convention Center and lasts two hours.

**14. REPORT OF CITY COUNCIL ACTIONS:**

**09-7-16: 1.F.** Ratification and authorization of purchases for the 2016 airport mechanical room fire.

**1.G** Authorize an increase of \$22,098.66 to purchase order No. 15-1066 with Trane Rental services for extended rental of a 250 ton chiller for the airport.

**10-05-16: 1.D.** Ratify and appoint the nomination of the City of Desert Hot Springs Representative to the Palm Springs International Airport Commission for the term ending December 31, 2017.

**1.E.** Award a service contract to Lloyd Pest Control for pest extermination and control services for all city owned buildings and facilities including the airport.

**15. CORRESPONDENCE:** None.

**16. RECEIVE AND FILE:**

**ACTION:** Receive and file: 16.A September Activity Report; 16.B November 2016 Airline Schedule.

**Moved and seconded, and unanimously carried noting the absence of Commissioners Bushore, Hoehn.**

**ADJOURNMENT:**

Motion to adjourn. **Moved and seconded, and unanimously carried noting the absence of Commissioners Bushore, Hoehn.**

Palm Springs Airport Commission  
Action Summary Minutes of Adjourned Meeting  
October 19, 2016

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The Airport Commission adjourned at 08:40 A.M. to Wednesday, November 16, 2016, at 08:00 A.M., in the airport conference room, 3400 E. Tahquitz Canyon Way, Palm Springs.

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Nadia P. Seery  
Executive Administrative Assistant