

**PALM SPRINGS PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

MINUTES

Palm Springs Public Library
Palm Springs Convention Center Primrose C

June 29, 2017

1. CALL TO ORDER

President Courtright called the meeting to order at 3:00 p.m.

2. ROLL CALL

PRESENT

| | |
|------------------|-----|
| Harry Courtright | Yes |
| Linda Futterer | Yes |
| Ashley Dunphy | No |
| Ron Willison | Yes |
| Ed McBride | Yes |

STAFF PRESENT: Jeannie Kays, Director of Library Services.

CITY STAFF PRESENT: Lisa Brock, Library Operations and Collection Manager.

PUBLIC PRESENT: Robert Stone, Barbara Villani, Franco Laurie, David Volz.

3. POSTING OF AGENDA: Director Kays reported that the agenda was posted on the Library's website and at City Hall on or before June 22, 2017.

4. APPROVAL OF MINUTES OF: Trustee Futterer would like to strike the last line in Trustee Comments and Requests. The amended minutes of April 27, 2017 meeting were accepted.

5. ADDED STARTERS: None.

6. PUBLIC COMMENTS: Robert Stone introduced himself to the board he is running for City Council, is a library user, and author of four books. He is a former City Commissioner for Public Art.

9. A. was moved at this time

9. A. Welwood Patio Update

Franco Laurie from the Public Works and Engineering Department reported on the Welwood Patio project. He presented the Library Board with a simplified final concept rendering based on comments from the sub-committee. The plans add plants to the front of the building, cover the air conditioners, add up lights to trees, add addition electrical outlets, have two gates to close off alley and street with emergency exit access, an upgraded irrigation system, new landscaping, and new pavers in a diagonal design. The Library Board discussed the plans in detail. They do not like the idea for the air conditioners and suggested covering it with wood fencing. There was concern about the rocks in between the pavers and if that would be a trip hazard. There was concern about cost of the project and whether the City would pay for the ADA portion. Trustee McBride asked if the space was fixed up would it be used more often for special events and does this plan meet the needs of those events. Franco Laurie will work with the architect to discuss the comments of the board. The plan will need to go to the HSPB committee and the City Council will have the final say. At this point the budget is exhausted and the Final Construction Drawings will be \$6,500.

MOTION: (Willison/McBride, 4-0) To approve \$6,500 for final construction documents for the Welwood Memorial Library patio project to continue.

Franco Laurie reported on the Sun Shade project and the LED informational sign. A 'Notice of Completion' for the Sun Shade project has been filed with the county and \$2,017.28 is left over from the project. For the LED information sign there are some outstanding punch list items and they are in the 90-day maintenance period. \$997.17 is owed to David Evans and Associates for a site visit that will be paid from available project funds.

7. TREASURER'S REPORT: Treasurer Futterer gave the report.

8. REPORT FROM FOPSL LIAISON: Jacque Wachs gave the report. The friends are focusing on outreach and community partnerships. They are partnering with PSUSD and Cahuilla elementary for a bookmark design contest. They are partnering with ONE-PS to hold a candidates forum on Sunday October 1st from 2-4 p.m. They just received another donation of \$100,000 from the Pollack Family.

9. LEGISLATIVE ACTION

9. B. Library Remodel Architect RFPs

Trustee McBride reported on the Library Remodel project; the sub-committee decided to bring the RFPs to the board for review. Director Kays will work with Franco Laurie to get the RFPs to the Board members. They will work to arrange presentations from both architecture firms. It was suggested that the strategic plan be updated to use as a road map for the project. Director Kays will send the current strategic plan to the board members.

9. C. Library Budget Update

The general budget has been approved; at this point what the library has submitted has been approved.

9. D. Speaker Series

The Library is working on a project that will host author events throughout the year.

10. REPORT FROM STAFF REPRESENTATIVE

- **PSPL Comic Con:** Hosted our own program for the second year on May 16. Partnered with Palm Springs Comic Con who had their event at Hard Rock Hotel last November. The event was a huge success, with 475 attending.
- **Neighborhoods USA annual conference:** Director Kays was a presenter at NUSA in Omaha, NE with Eric Chiel. The presentation and conference were a success. The City of Palm Springs will be a host city in 2019. Invited to attend July Brown Bag Lunch and Learn, July 20, 12:00-1:30 p.m. at Palm Springs Training Center. The entire City will be encouraged to participate in the 2019 conference.
- **Summer Reading Program:** All ages are encouraged to sign up. Participants receive a free book every week they visit the library. Had 430 signups the first week! Program runs through July 20. Family shows are Wednesdays at 10:30 a.m., adult programs are Wednesdays at 2:00 p.m. and Teen events are Thursdays at 3:30 p.m. Also have a family DIY afternoon Thursdays at 3:30 p.m., Story Time Thursdays at 10:00 a.m. and a family movie, Saturday, July 15, The Wild Life, an animated comedy about animals and Robinson Crusoe.
- **July 4:** Main Library closed July 4. Welwood will be open 9:00 a.m. to 9:00 p.m.

- **Cooling Centers:** The City has designated 5 locations as Cooling Centers. Demuth Community Center, James O. Jessie Desert Highland Unity Center, Palm Springs Leisure Center, Palm Springs Public Library, and Welwood Murray Memorial Library. Dogs and cats on a leash or in a carrier will be allowed inside the buildings. Everyone is encouraged to stay hydrated and get inside whenever possible.
- **Children's Room Furniture:** We have received new comfortable seating, courtesy of Friends of the Palm Springs Library.
- **Anderson Children's Foundation:** Friends of the Palm Springs Library are a grant recipient, receiving a check for \$19,000 for our "Books for Kids" project.

11. REPORT FROM LIBRARY FOUNDATION LIAISON

President Courtright gave the report. The Foundation is working on their annual report. Fred Bell will take over the treasurer position. The foundation has repaid \$5,000 to the Library Board.

12. TRUSTEE COMMENTS & REQUESTS

Trustee Willison proposed the Board, the Friends, and the Foundation work on a strategic fundraising plan. President Courtright met with Mayor Moon and Council Member Chris Mills and has been reappointed to the board. Treasurer Futterer asked about the model in the Welwood and the ongoing smell issue. The library is working with facilities on both of these issues and believe the smell might be an uncapped sewer access. Treasurer Futterer also suggested a roll down shade in Welwood because of the heat.

13. ADJOURNMENT

The June meeting adjourned at 4:22 p.m.

RESPECTFULLY SUBMITTED,



Jeannie Kays
Director of Library Services