

**PALM SPRINGS PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES
MINUTES**

Palm Springs Public Library
Palm Springs Convention Center Primrose C

July 27, 2017

1. CALL TO ORDER

President Courtright called the meeting to order at 3:00 p.m.

2. ROLL CALL

PRESENT

Harry Courtright	Yes
Linda Futterer	Yes
Ashley Dunphy	Yes
Ron Willison	Yes
Ed McBride	Yes

STAFF PRESENT: Jeannie Kays, Director of Library Services.

CITY STAFF PRESENT: Lisa Brock, Library Operations and Collection Manager; Julie Warren, Library Services and Public Relations Manager.

PUBLIC PRESENT: Neil McLean

3. POSTING OF AGENDA: Director Kays reported that the agenda was posted on the Library's website and at City Hall on or before July 20, 2017.

4. APPROVAL OF MINUTES OF: In section 9A, the fourth line should read air conditioner instead of dumpster. The amended minutes of June 29, 2017 meeting were accepted.

5. ADDED STARTERS: Appoint Nominating Committee will be added as section 9. G.

6. PUBLIC COMMENTS: None

7. TREASURER'S REPORT: Treasurer Futterer gave the report.

8. REPORT FROM FOPSL LIAISON: Julie Warren gave the report. The Friends are partnering with PSUSD and Cahuilla Elementary for a bookmark design contest. The winner will receive a gift card to Michaels and a basket of craft supplies. They are partnering with ONE-PS to hold a candidates forum on Sunday, October 1, 2017 from 2-4. They are planning a Modernism Week event in February and their annual meeting will be at the Gloria Swanson estate on Sunday, March 25, 2018 at 2 pm.

9. LEGISLATIVE ACTION

9. A. Welwood Patio Update

No update from Public Works at this time. Trustee Willison suggested a community meeting to get public input on the design. He would also like the City to pay for the ADA access portion of the project. Trustee McBride and Dunphy requested a history of the project. It was suggested that the Board provides the architect with an outline of suggested changes of the design. Treasurer Futterer stated that currently the landscaping is not being watered and maintained and that the front landscaping needs to match surrounding buildings. Director Kays said that the front landscaping and irrigation was upgraded during the Welwood remodel.

9. B. Welwood Window Shades

Director Kays reported that the Welwood has been measured for window shades and they are awaiting a quote. If possible the cost will be taken out of the operating budget.

9. C. Library Remodel Architect RFPs

The RFPs were sent to all Board members; the Board has requested to meet with the architects.

MOTION: (Futterer/Willison, 5-0) To set a meeting with Architects and Public Works Department in October.

9. D. Strategic Plan

Trustee McBride reported. The current Library strategic plan was prepared in 2008. The City of Palm Springs has a two page strategic plan and the American Library Association has an eight page strategic plan. There are consultants that help with strategic plans and it can cost anywhere from \$25,000 and \$40,000. Harry Courtright appointed Trustee McBride and President Pro Tem Willison to the ad hoc committee which would include library staff, Friends of the Library, and Foundation members.

9. E. Library Foundation Annual Report

President Courtright presented the Palm Springs Public Library Foundation annual report. The report does not include \$50,000 in a money market account.

MOTION: (Futterer/Willison, 5-0) To accept the Library Foundation Annual Report.

9. F. Appoint Special Trust Fund Budget Committee

President Courtright appointed Treasurer Futterer and Trustee McBride to the Special Trust Fund Budget ad hoc committee. The committee will look at future planning for Trust Funds.

9. G. Appoint Nominating Committee

President Courtright appointed Trustee Dunphy and Trustee McBride to the Nominating Committee.

10. REPORT FROM STAFF REPRESENTATIVE

- **Summer Reading Program:** Total registration: 889. Up 34% over last year's 662. Youth: 454, Teen: 116, Adult: 319. Thank you to all our sponsors and donors, especially Friends of the Palm Springs Library, Anderson Children's Foundation, and US Bank. Over 415 adults redeemed free book vouchers for the book sale.
- **Holiday Closure:** Main Library closed September 4, 2017 for Labor Day. Welwood Murray Memorial Library will be open 9:00 a.m. to 9:00 p.m.
- **Youth Events:**
 - Story time: Thursdays at 10:00 a.m.
 - Family Fun DIY days now Wednesdays at 1:30 p.m.
- **Teen Events:**
 - Tuesdays at 3:30 p.m. Each week has a different activity.
- **Solar Eclipse Viewing Party:** Monday, August 21, 2017 at 9:30 a.m. Free viewing glasses. Received a grant of 1,000 glasses.

- **Author Stephenie Slahor:** Solar and lunar eclipse lecture, Wednesday, August 16 at 6:30 p.m.
- **Comic Con Palm Springs:** Taking place August 25-27, 2017 at the Palm Springs Convention Center. Come see the Library at our booth. Enter to win a Samsung Galaxy Tablet.

11. REPORT FROM LIBRARY FOUNDATION LIAISON

President Courtright gave the report. The Foundation is working on a fundraising event.

12. TRUSTEE COMMENTS & REQUESTS

Trustee Futterer reported that the baseboards at the Welwood are dirty.

Trustee McBride asked how the Board should interact with City Council candidates.

13. ADJOURNMENT

The July meeting adjourned at 3:55 p.m.

RESPECTFULLY SUBMITTED,


Jeannie Kays
Director of Library Services