



AIRPORT COMMISSION

ACTION SUMMARY MINUTES OF ADJOURNED MEETING

WEDNESDAY, NOVEMBER 8, 2017

1. CALL TO ORDER:

Chairman Wachs called the Airport Commission Meeting to order at 08:00 A.M. and led the Pledge of Allegiance.

2. POSTING OF THE AGENDA: Posted on November 2, 2017.

3. ROLL CALL:

Commissioners Present: Breslin, Clarkson, Freymuth, Hedrick, Hoehn, Hughes, Johnson, Jones, King, Pattison, Riesen, Schmitz, Spike.

Commissioners Absent: Berriman, Betts, Call, Hampton

Staff Present: City Manager Ready, Director of Finance and Treasury Kiehl, Airport Executive Director Nolan, Assistant Airport Director Aguirre, Deputy Director of Aviation - Operations and Maintenance Bowser, Airport Administration Manager Jucht, Airport Operations Manager Graff, Executive Administrative Assistant Seery, Airport Operations Supervisor West.

4. ACCEPTANCE OF THE AGENDA:

ACTION: Accepted the Agenda as presented. **Moved and seconded and unanimously carried noting the absence of Commissioners Berriman, Betts, Call, Hampton.**

5. PUBLIC COMMENTS: None

6. APPROVAL OF MINUTES:

The minutes of the Regular Meeting held on September 21, 2017, were presented for approval. Minutes approval was **moved and seconded.**

AYES: Breslin, Clarkson, Freymuth, Hedrick, Hoehn, Hughes, Johnson, King, Pattison, Riesen, Schmitz, Spike

ABSTAIN: Jones

ABSENT: Berriman, Betts, Call, Hampton

7. INTRODUCTIONS: None

Commissioner Clarkson requested that the senior airport management staff be introduced at a future meeting with a description of their responsibilities.

8. PRESENTATIONS: None

9. CITY MANAGER REPORT:

City Manager Ready thanked the Commission for changing the date of the meeting to the second Wednesday of the month.

He indicated that candidates were being interviewed to fill the seat of Commissioner Bushore who has moved from Palm Springs.

The City Manager reported that Measure D had passed and how this expresses confidence on the part of voters in the Palm Springs brand. He commented on successful downtown revitalization projects such as the completion of the Rowan-Kimpton hotel, and how the attention would now be turned towards the airport's projects.

Commissioner Clarkson inquired about the return of the Marilyn Monroe statue.

City Manager Ready indicated that it stands at a 60% yes and that it is funded with contributions, not with public dollars.

10. BUDGET AND FINANCE REPORT:

Director of Finance and Treasurer Kiehl presented the October 2017 Financial Summary.

He explained how expenditures are down and the budget is on track.

Commissioner King inquired about the landing fees showing a negative 13.6% YTD change on this report.

Airport Administration Manager Jucht explained that the October landing fees had not yet been captured as airlines have until the 10th of the following month to report their figures.

Commissioner King asked if next month, for the benefit of new commissioners, an explanation could be given to the Commission on how these funds work.

11. DISCUSSION AND ACTION ITEMS:

11.A Resolution of the City of Palm Springs International Airport Commission Establishing the Date and Time for Regular Commission Meetings

Following unanimous approval at the Airport Commission Meeting of July 19, 2017, Executive Director Nolan presented Resolution 2017-001 which changes the date of the Regular Airport Commission Meetings to the second Wednesday of each month.

ACTION: Approve Resolution 2017-001. **Moved and seconded and unanimously approved noting the absence of Commissioners Berriman, Betts, Call, Hampton**

11.B Approval of Annual FAA Airport Capital Improvement Program (ACIP)

Mr. Nolan gave an in-depth update on the five-year ACIP from 2018 to 2023.

No projects were listed for 2018.

The projects listed for 2019 consist of the following: Terminal Ticket Wing Capacity Improvement; Airfield Maintenance Equipment – Acquisition of a Runway Sweeper and a Runway Friction Testing Device; Replacement of two ARFF trucks; Wildlife Hazard Management Assessment; Replacement of eight Passenger Boarding Bridges; Airfield Equipment; Airfield Pavements Condition Index Study; Design of Airfield Taxiways Rehabilitation.

The projects listed for 2020 include: Construction of Airfield Taxiways Rehabilitation; Construction Management for Airfield Taxiways Rehabilitation; Design of new Public Capacity Baggage Retrieval System.

The projects listed for 2021 include: Construction of Terminal Baggage Retrieval System; Design Terminal Gate Expansion.

The projects listed for 2022 include: Design Airfield Security Fence; Construct Terminal Gate Expansion.

The projects listed for 2023 include: Master Plan Update & ALP; Construct Airfield Security Fence.

ACTION: Approve the ACIP as presented. **Moved and seconded and unanimously approved noting the absence of Commissioners Berriman, Betts, Call, Hampton**

11.C. Air Traffic Control Reform Act – Update and Discussion

Commissioner King informed the Commission that since the last meeting all major airlines in the U.S., including Delta, now support the bill and that amendments had been made to address the concerns voiced regarding its effect on small airports.

Commissioner King provided two articles authored by Bob Poole: "Your flight is delayed" and "Small Airports and ATC Corporatization" and gave a synopsis of these articles and a history of the conversion in other parts of the world such as Canada which converted 30 years ago and where the cost per flight is \$335 compared to \$455 in the United States.

Commissioner King pointed out advantages of the reform such as fewer delays and gas emissions, and the introduction of NextGen technology.

He added that General Aviation is less in opposition now.

Commissioner Riesen commented on the value and safety of the current system, the use of GPS technology by General Aviation and Commercial airlines for twenty five years already and how this bill would not initiate this use. How GA is the greatest user of air space between private pilots, business jets, firefighters, police, medical evacuations, and is a very important element of the Air Traffic Control System and how fees should not be prohibitive or the AOPA, with its powerful lobby, may request changes.

Commissioner Clarkson asked to see a resolution issued by another airport to evaluate its content.

Commissioner King expressed his hope that the Commission could decide on a recommendation for City Council at the December Meeting.

12. EXECUTIVE AND STAFF REPORTS: None

13. COMMISSIONERS REQUESTS AND REPORTS:

Commissioner Freymuth commented on the Marketing and Business Development meeting held on November 2, 2017, regarding Local Airport Advertising and explained that decision had been reached to allocate the \$42,000 yearly budget as follows:

Continuation of electronic billboards (6) with "Non-stop service to eighteen cities" "Connecting to over 500 cities Worldwide." "PalmSpringsAirport.Com": \$27,000; Radio Mentions on ten stations, using the same message as the billboards and name of airlines: \$4,000; Google advertising doubled to \$10,000, which offers the advantage of being able to monitor results.

Mr. Freymuth explained how Ms. Mary Jo Ginther, Director of Tourism for the Palm Springs Tourism Bureau, is responsible for implementing the campaign and would give the Committee updates throughout the season.

City Manager Ready commented that in addition to the local campaign, there may be an opportunity to find tourism financing in conjunction with the downtown developments promotion, and how we may want to ask Mr. James Canfield and Ms.

Mary Jo Ginther of the Tourism Bureau to explore synergies and articulate and recommend a plan of what they can do. How, in addition, Council may be able to help and bump their budget a little bit for a specific thing if it has a downtown focus and the airport is thrown in. How this would be a good agenda item for the next Commission meeting.

14. REPORT OF CITY COUNCIL ACTIONS:

09-26-17: 1.K. Transfer and Assignment of ROA Capital LLC D/B/A/ Medical Properties II Palm Springs, LLC Leasehold Interest in Lease Nos. A2528, A2529, A2636 to CMK Cielo, LLC.

1.L. Revised Rental Rate Schedule for Airport Car Rental Concessionaires.

15. CORRESPONDENCE: None.

16. RECEIVE AND FILE:

ACTION: Receive and file: 16.A September 2017 Activity Report; 16.B November 2017 Airlines Schedules, 16.C December 2017 Airlines Schedules. **Moved and seconded, and unanimously carried noting the absence of Commissioners Berriman, Betts, Call, Hampton**

ADJOURNMENT:

Motion to adjourn. **Moved and seconded, and unanimously carried noting the absence of Commissioners Berriman, Betts, Call, Hampton**

The Airport Commission adjourned at 9:10 A.M. to Wednesday, December 13, 2017, at 08:00 A.M., in the airport conference room, 3400 E. Tahquitz Canyon Way, Palm Springs.

N.S.

Nadia P. Seery
Executive Administrative Assistant