

Sustainability Commission
CITY OF PALM SPRINGS, CALIFORNIA



MINUTES

Regular Meeting

Tuesday, June 17, 2014, Palm Springs City Hall, Large Conference Room

CALL TO ORDER: Chair Klein called the meeting to order at **5:00** p.m.

FLAG SALUTE: The flag salute was done by Commissioner Jackson.

ROLL CALL: A quorum was present for this Regular Meeting of the City of Palm Springs Sustainability Commission.

AGENDA APPROVAL: The agenda was presented by Sustainability Manager Mician. Chair Klein motioned with an amendment to add G4 in New Business. The amendment is to appoint two Commissioners to the Joint Committee Water Task Force. Vice Chair Castle seconded the motion to pass the agenda with the amendment. All Approved.

	<u>This Meeting</u>	<u>Present to Date</u>	<u>FY 2013/2014 Excused Absences</u>	<u>FY 2013/2014 Unexcused Absences</u>
Brett Klein, Chair	X	34		
Thom Bettinger	X	23		
Kate Castle, Vice Chair	X	26	2	
Joe Jackson	X	15	2	
Grant Wilson	X	17		
Brielle McNeel	X	9	3	
Mark Polischak	X	12		
Victor Yepello	X	11	1	
Travis Armstrong	X	11		

X = Present

L = Late

E = Excused (notified Chair and Staff of absence)

U = did not notify of absence

CITY STAFF PRESENT: Michele Mician MS, Manager, Office of Sustainability
 Gary Calhoun, Recycling Coordinator
 Arwel Bermudo, Clerical Assistant

PUBLIC COMMENTS: This time has been set aside for members of the public to address the Sustainability Commission on Agenda items and items of general interest within the subject matter within jurisdiction of the City. Although the Sustainability Commission values your comments, pursuant to the Brown Act, it generally cannot take any action on items not listed on the posted Agenda. Three (3) minutes are assigned for each speaker.

A. WELCOME AND INTRODUCTIONS

(5 MINUTES)

1. New Commission Appointees beginning July 2014
 - Chair Klein welcomed the four new Commissioners, Michael Birnberg, Orlando Gotay, Tara Lazar, Nate Otto, who will start their terms July 1, 2014.

B. PRESENTATIONS

(30 MINUTES)

1. Jenna LeComte-Hinley, Final Presentation of Health Chapter of Sustainability Master Plan
 - Dr. LeComte-Hinley presented the completed Health and Wellness Chapter to the Sustainability Master Plan.
 - Dr. LeComte-Hinley did make minor changes, which were requested by the Commission, in particular, the mention of the Parks and Recreational Programs the City provides.
 - Commissioner Armstrong thanked Dr. LeComte-Hinley for making the changes.
 - Commissioner Jackson also thanked HARC for a wonderful job and requested the Commission to approve the addition of the Health and Wellness Chapter to the Master Plan.
2. Al Smoot, Presentation of I HUB Improvements
 - Mr. Smoot presented to the Commission the need to add controls for the I HUB building. Mr. Smooth explained these expenses were not factored in when the overall cost of the project was calculated.
 - Mr. Smooth was instructed by City Staff to present the need to have the controls and would like the Sustainability Commission to cover the cost.
 - The Commission inquired if other options have been taken, such as obtaining grants, to fund the project. Mr. Smooth stated he has not.

C. APPROVAL OF MINUTES

(5 MINUTES)

1. May 30, 2014, Regular Meeting
 - Commissioner Jackson motioned for the approval of minutes.
 - Vice Chair Castle seconded the motion.
 - All approved.
 - Minutes approved without amendments.

D. RECYCLING UPDATE

(10 MINUTES)

1. Plastic bag Ordinance Outreach Update
 - Manager Mician presented the Recycling Update. She reported more than thirty businesses have been notified. Manager Mician added information material and reusable bags have been ordered.
2. General Recycling Update
 - Manager Mician reported she has been receiving numerous inquiries for future e-waste and shredding events.
3. State Annual Report
 - Manager Mician stated the City should be receiving the State Annual Report soon.

E. SUSTAINABILITY MANAGER'S REPORT

(10 MINUTES)

1. Bike Parking Program Update
 - Manager Mician reported the Bike racks from Dero will be arriving soon and the City will start installing the racks.
 - Manager Mician
2. City Council and Measure J Commission Meeting Items Update
 - Manager Mician presented the Commission City Council's intent to use \$85,000.00 from the Unallocated Funds to fund Solar RFP.
3. Summer Programming
 - Manager Mician reported she will be having Pre-Race Event at ECore
4. Update on June 11, 2014 Joint Planning and Architectural Advisory Committee Study Session on Water
 - Manager Mician reported the Commission will need to vote two members to join the Joint Committee.

F. SUBCOMMITTEE REPORTS

(10 MINUTES)

1. Distribute Subcommittee Purpose and Duties
 - Manager Mician requested Subcommittee Members to submit their Purpose and Duties, as it would help with the new Commissioners to select which subcommittee to join.
2. Water Conservation Subcommittee, Commissioner Yepello and Bettinger
 - Commissioner Yepello reported to the Commission the importance of passing an ordinance that would require water use restrictions. This ordinance must be written and passed in the near future and cannot be taken lightly.
3. Education Subcommittee, Commissioner McNeel
 - Commissioner McNeel thanked the Commission for the wonderful experience and would continue to volunteer to support the Office of Sustainability.
4. Green Building/Solar Subcommittee – On Hold
5. Wellness Subcommittee, Commissioner Jackson
 - Commissioner Jackson reported the Subcommittee will postpone the study session for the Chicken and Bees issues until the fall season. He thanked HARC for the creation of the Health and Wellness Chapter.
6. Waste Reduction Subcommittee, Vice Chair Castle
 - Vice Chair Castle thanked the Commission for the wonderful experience and also the support provided by Manager Mician in regards to the Bag Ordinance.
7. Non-Motorized Transportation Plan (NMTP) Subcommittee, Chair Klein

- Chair Klein reported the Subcommittee will be reviewing biking and walking initiatives during the summer months.

G. NEW BUSINESS

(15 MINUTES)

1. Funding For I HUB Building Controls Equipment:

RECOMMENDATION: APPROVE FUNDING OF I HUB IMPROVEMENTS IN THE AMOUNT OF \$119,273.00 FROM ACCOUNT # 138-1270-42691 – UNALLOCATED PROGRAMS FUND.

A motion was initiated by Commissioner Yepello amending the Recommendation to reflect funding the I HUB improvements in the amount of \$60,000.00.

Seconded by Commissioner Jackson.

- Chair Klein recognized the motion and proceeded to open a discussion prior to voting.
- Manager Mician advised the Commission of the present balance of the Unallocated Funds Account so the Commission would have clear understanding of the impact. She advised the Commission the purpose of the account was to be used for situations that arise.
- Each Commissioner had their opportunity to express their concerns and ask any questions they had for Manager Mician and Mr. Smoot.
- Chair Klein requested Manager Mician to conduct a roll call so that each Commissioner's vote would be heard and counted.
- The Sustainability Commission voted eight "No" and one "Yes". The Recommendation failed to pass.

2. Funding Of Graphic Design and Campaign for Water Conservation:

RECOMMENDATION: FUND A DESIGN FOR WATER CONSERVATION CAMPAIGN NOT TO EXCEED \$1,500.00 FROM ACCOUNT # 138-1270-43200.

A motion was initiated by Commissioner Wilson

Seconded by Commissioner Yepello

All approved.

3. Funding of Recycling and Trash Units for 10 Park Locations:

RECOMMENDATION: APPROVE AMOUNT NOT TO EXCEED \$20,000.00 FOR PURCHASE PARKS RECYCLING RECEPTACLES FROM ACCOUNT # 125-1280-51530.

A motion was initiated by Chair Klein

Seconded by Commissioner Armstrong

All approved.

4. Joint Commission Water Task Force

RECOMMENDATION: APPOINT TWO SUSTAINABILITY COMMISSIONERS TO PARTICIPATE IN THE JOINT COMMISSION WATER TASK FORCE.

- Vice Chair Castle nominated Commissioner Yepello and Commissioner Armstrong to represent the Sustainability Commission to the Joint Commission Water Task Force.

- Commissioner Yepello and Commissioner Armstrong accepted the nomination.

H. OLD BUSINESS

(5 MINUTES)

1. Final Adoption of Health Chapter of Sustainability Master Plan

RECOMMENDATION: ADOPT CHAPTER AS PROESENTED TO BE INCORPORATED INTO FINAL MASTER PLAN.

A motion was initiated by Vice Chair Castle
Seconded by Commissioner Jackson
All approved.

2. Sustainability Film Series Update, Commissioner Bettinger

- Commissioner Bettinger had no updates.

3. Update to Proposed Walking Component of NMTP, Commissioner Wilson

- Commissioner Wilson reported he would prefer to plan more before conducting a demonstration project.

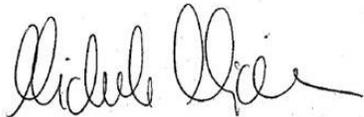
I. COMMISSIONER COMMENTS

(10 MINUTES)

- Commissioner Jackson recommended to staff to provide a tour of the City's facilities so the Commission has a better idea of sustainable practices and determine where improvements are needed.

J. ADJOURNMENT - The meeting of the Sustainability Commission adjourned at 6:50 P.M. The first motion was by Commissioner _____ and a second _____. They will adjourn to the Regular Meeting which will be held at 5:00 p.m. on Tuesday, June 17, 2014 in the Large Conference Room at City Hall. The Sustainability Commission's normal meeting schedule is at 5 P.M. on the third Tuesday of every month except August unless otherwise noted or amended.

Respectfully Submitted,



Michele Mician, Manager
Office of Sustainability