



AIRPORT COMMISSION

ACTION SUMMARY MINUTES OF ADJOURNED MEETING

Wednesday, December 12, 2018

1. CALL TO ORDER:

Chairman Wachs called the Airport Commission meeting to order at 8:00 A.M. and led the Pledge of Allegiance.

2. POSTING OF THE AGENDA: Posted on December 6, 2018.

3. ROLL CALL:

Commissioners Present: Berriman, Breslin, Call, Clarkson, Freymuth, Hedrick, Hoehn, Hughes, Jones, King, Pye, Riesen, Schmitz.

Commissioners Absent: Altman, Dada, Pattison - (2 vacancies)

Staff Present: City Manager Ready, Airport Executive Director Nolan, Assistant Airport Director Aguirre, Airport Administration Manager Jucht, Airport Operations Manager Graff, Interim Finance Director Pendleton, Airport Executive Administrative Assistant Seery.

Others Present: Mr. Joe Jackson- RS&H.

4. ACCEPTANCE OF THE AGENDA:

ACTION: Accept the Agenda as presented. **Moved and seconded and unanimously carried noting the absence of Commissioners Altman, Dada and Pattison.**

5. PUBLIC COMMENTS: None.

6. APPROVAL OF MINUTES:

The minutes of the Regular Meeting held on November 14, 2018, were presented for approval. **Moved, seconded and unanimously approved noting the absence of Commissioners Altman, Dada and Pattison.**

7. INTRODUCTIONS: None

8. PRESENTATIONS:

Airport Executive Director Nolan presented a few PowerPoint slides of PSP's festive holiday decorations throughout the terminal and concourses.

9. CITY MANAGER REPORT: None

10. BUDGET AND FINANCE REPORT:

Airport Administration Manager Jucht presented the November 2018 Financial Summary.

He explained how the 7.6% decrease in car rental car revenues is due to credits for overpayment of MAGS in June, July and August and how this is consistent with the agreements requirements.

Mr. Jucht commented that airline seat capacity is expected to be up by 20% in the coming months, and how new Canadian airline Flair is beginning service to Edmonton on December 16, 2018.

Mr. Jucht explained how rental car CFCs are accumulating with a balance of nearly \$20 million which will fund the car rental project. How airline PFCs have a balance of over \$3 million which will help fund other airport projects.

11. DISCUSSION AND ACTION ITEMS:

11.A Airport Capital Improvement Project (Action)

Mr. Nolan introduced Mr. Joe Jackson of RS&H and asked him to explain his company's current involvement with the Ticketing Wing Renovation project.

Mr. Jackson explained how RS&H is in the process of providing a constructability review to ensure that the design project is well formulated and that any gaps are covered for contractors in order to minimize the need for change orders and risk to passengers. How RS&H will provide their assessment in four weeks.

Mr. Nolan then gave an in-depth update on the five-year ACIP from 2019 to 2023.

The projects listed for 2019 consist of the following: Terminal Ticket Wing Capacity Improvement – Construction; Design Check-point Modifications for TSA Security Expansion; Bid Package – Design Passenger Boarding Bridge Specifications; Bid Package – Specifications and Acquisition of 2 ARFF Trucks; Design Study Airfield PMMP (PCI) Asphalt.

The projects listed for 2020 include: Construction TSA Check-point Security Expansion; Passenger Boarding Bridges – Rebuild 8 Bridges; Wildlife Hazard Assessment – Planning (separate grant); Design Airfield Security fence; Design Terminal Capacity – Regional Concourse Expansion; Bid Package – Specifications and Acquire Runway Sweeper.

The projects listed for 2021 include: Construction of Airfield Security Fence; Construction of Regional Concourse Expansion & Construction Management.; Design Airfield Taxiway Rehabilitation (Taxi “W” & “A1”); Design Terminal Capacity Baggage Delivery System.

The project for 2022 is the Construction of Airfield Taxiway Rehabilitation & Construction Management.

The projects for 2023 are: Master Plan Update & ALP; Construction of the Terminal Baggage Delivery System & Construction Management.

Commissioner King inquired about the availability of funds for the \$8 million Taxiway “W” project.

Mr. Nolan explained the airport is positioning itself to compete with other airports to win an FAA discretionary grant but would use entitlements which currently average \$3.9 million a year if that is not achievable.

Commissioner Hedrick asked if new technologies were being considered with these various projects.

City Manager replied affirmatively and added that a new City Chief Engineer position was needed to coordinate the accomplishment of all these airport projects with City Council’s approval.

ACTION: Approve the ACIP as presented. **Moved by Commissioner Call, seconded by Commissioner Jones and unanimously approved noting the absence of Commissioners Altman, Dada and Pattison.**

11.B. California Proposition 64 – Airport Marijuana Possession Policy Statement (Discussion)

In follow-up to the Commission’s wishes, Executive Airport Director Nolan presented the proposed Palm Springs International Airport Marijuana statement prepared by the City Police Chief and City Attorney.

Commission discussion ensued and points were made specifically regarding two items: one, that passengers “may be subject to regulations and laws TSA is responsible for enforcing” with the request that “may” be replaced by “will”; the second

point was whether the following sentence was necessary: “ And, depending on where you are traveling to, the legality of marijuana and marijuana-based products and paraphernalia may vary by state or country”, which was found to be misleading as marijuana is not allowed in any air space, even in California’s air space.

It was requested that the Police Chief and City Attorney attend the next Airport Commission meeting to discuss the statement further. How, in the meantime, the statement would be posted as is on the airport’s website, and no signage would be fabricated until a final statement is agreed upon.

11.C. New Seating for Bono Concourse (Action)

This staff report recommended the acquisition of Herman Miller, Eames Tandem Sling Seating, in the color black, to replace all Bono Concourse interior seats.

Mr. Nolan explained how the Airport Commission had previously approved a two-phase plan to acquire new chairs. How the first phase was completed in October 2018 with the acquisition of 177 chairs for the terminal at a cost of \$183,278. How the second phase would see the purchase of 515 chairs for the Bono concourse, an approximate expense of \$600,000, and how delivery and installation would occur in spring of 2019.

Mr. Nolan explained how this amount had not been budgeted for this fiscal year and would have to come from the Airport Capital Reserve Fund and be presented to City Council with a budget adjustment and how the initial objective had been to scale the purchase over a couple of years.

Discussion ensued on whether to spread the purchase or do it all this fiscal year.

ACTION: Recommend the purchase of the remaining chairs this fiscal year. **Moved and seconded and unanimously approved noting the absence of Commissioners Altman, Dada and Pattison.**

12. EXECUTIVE AND STAFF REPORTS:

Executive Director Nolan reported on the following topics:

The consulting firm Gensler is retained for the car rental project design and that contract will soon be negotiated.

The advice to travelers to arrive 90 minutes before flight departure in season is now posted in several places on the airport’s website, on advertising digital boards in the terminal and on the baggage carousel overhead screens in baggage claim.

In reply to a Commissioner inquiry, Mr. Nolan explained how the sustainable re-landscaping of the airport grass areas had resulted in a \$4 million estimate in the past and the airlines then had deemed it not a priority.

Mr. Nolan explained how Sunline had three taxi companies and is now down to two since the folding of one provider. How this may cause longer waits at taxi stands.

Commissioner Jones proposed improving directional signage to the TNCs and remarked that the walk to the TNC pick-up area was long.

13. COMMISSIONERS REQUESTS AND REPORTS:

Chairman Wachs pointed out the November 2018 Airline Passenger Activity Report which reflects a 13.5% increase over November 2017, and a year-to-date increase of 9.8%.

Mr. Wachs reminded the Commission that the election of officers would take place at the January 2019 meeting.

14. REPORT OF CITY COUNCIL ACTIONS:

Chairman Wachs mentioned the Airport Commission's recommendation that the Commission be chaired by any of the Commissioners and reported how City Council had opposed it at their meeting of November 28, 2018.

15. CORRESPONDENCE: None.

16. RECEIVE AND FILE:

ACTION: Receive and file: 16.A November 2018 Activity Report - 16.B. January 2019 Airlines Schedules.

Moved and seconded and unanimously carried noting the absence of Commissioners Altman, Dada and Pattison.

ADJOURNMENT:

Motion to adjourn. **Moved and seconded and unanimously carried noting the absence of Commissioners Altman, Dada and Pattison.**

The Airport Commission adjourned at 8:50 A.M. to Wednesday, January 9, 2019, at 8:00 A.M., in the airport conference room, 3400 E. Tahquitz Canyon Way, Palm Springs.

Nadia P. Seery
Executive Administrative Assistant