



City of Palm Springs

Department of Finance & Treasury, Business License Division
3200 E. Tahquitz Canyon Way • Palm Springs, California 92262
Tel: (760) 323-8289 • Fax: (760) 322-8344 • Web: www.palmspringsca.gov

INSTRUCTIONS FOR MASSAGE ESTABLISHMENT PERMIT APPLICATION

NOTE: The attached application is only to be used if the applicant IS NOT CAMTC certified.

PRIOR TO APPLYING FOR A MASSAGE ESTABLISHMENT PERMIT,
THE FOLLOWING REQUIREMENTS **MUST** BE MET.

THE APPLICANT MUST PROVIDE:

1. TWO COPIES OF PERSONAL IDENTIFICATION AND/OR WRITTEN PROOF DEMONSTRATING THAT THE APPLICANT IS AT LEAST 18 YEARS OF AGE.
2. TWO PROFESSIONAL FRONT-FACING PHOTOS TAKEN WITHIN THE LAST 30 DAYS.
3. A COMPLETE SET OF FINGERPRINTS TAKEN BY THE PALM SPRINGS POLICE DEPARTMENT. PLEASE CALL 760-323-8116 TO SCHEDULE AN APPOINTMENT.
4. THE NAMES, CURRENT ADDRESSES AND WRITTEN STATEMENTS OF AT LEAST THREE (3) BONAFIDE PERMANENT RESIDENTS OF THE UNITED STATES, OTHER THAN RELATIVES, THAT THE APPLICANT IS OF GOOD MORAL CHARACTER. IF THE APPLICANT IS ABLE, THE STATESMENTS MUST FIRST COME FROM RESIDENTS OF THE CITY OF PALM SRPINGS.
5. ALL PERMIT APPLICATIONS MUST BE SIGNED BY OUR PLANNING DEPT TO BE ACCEPTED

PERMIT FEES

ANNUAL MASSAGE ESTABLISHMENT FEE	\$67
ADMINISTRATION FEE	\$32
BUIDLING INSPECTION FEE	\$113
FIRE INSPECTION FEE**	\$184
STATE DISABILITY ACCESS FEE	\$4
<u>BACKGROUND CHECK FEE</u>	<u>\$172</u>
TOTAL	\$572

** Contact the Fire Prevention Bureau Inspection Request Line at (760) 778-8419 to schedule an inspection when you are ready to open for business.

NOTE: THESE FEES ARE NOT REFUNDABLE