



City of Palm Springs

Department of Finance and Treasury, Room Tax Division

3200 E. Tahquitz Canyon Way • Palm Springs, California 92262

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TRANSIENT OCCUPANCY TAX RETURN DUE DATES & DELINQUENT BY DATES SCHEDULE CALENDAR YEAR 2020

<u>TOT Calendar Month</u>		<u>Due Date</u>	<u>Delinquent By 6 P.M. *</u>
JANUARY	2020	2/3/2020	2/27/2020
FEBRUARY	2020	3/2/2020	3/31/2020
MARCH	2020	4/1/2020	4/30/2020
APRIL	2020	5/4/2020	5/28/2020
MAY	2020	6/1/2020	6/30/2020
JUNE	2020	7/1/2020	7/30/2020
JULY	2020	8/3/2020	8/31/2020
AUGUST	2020	9/1/2020	9/30/2020
SEPTEMBER	2020	10/1/2020	10/29/2020
OCTOBER	2020	11/2/2020	11/30/2020
NOVEMBER	2020	12/1/2020	12/31/2020
DECEMBER	2020	1/4/2021	1/28/2021

*Notes:

- A tax return must be filed monthly, **even if no tax is due.**
- Delinquency is determined **by the date received, not the postmark.** The return is late if not physically received at the TOT desk by 6:00 P.M. on the last City Hall working day of the month following the close of each calendar month. Note, the "**last City Hall working day**" of each month changes from month to month due to holidays, Friday closures, and month-ends falling on a weekend. The "Delinquent By" dates for **Calendar Year 2020** are noted above.
- A penalty of \$50.00 or 10% of the tax due, **whichever is greater**, plus interest of 1% per month must be added to delinquent returns. **This also applies to delinquent returns with no tax due.**
- If mailing your returns, be sure to allow a sufficient amount of days for the postal service to process and deliver your return. We recommend that you allow a minimum of 5 working days. Further note, local Palm Springs mail is routed through San Bernardino, CA.
- Be sure to contact the Room Tax Division with any mail address changes.
- Extra TOT returns may be obtained by visiting our website at:
www.palmspringsca.gov --- Government/Departments/Finance & Treasury/TOT
- City of Palm Springs office hours are **Monday through Thursday, 8 A.M. to 6 P.M.**
We are **closed Fridays and Holidays.**

Form Date: 11/25/19