

MEASURE J COMMISSION
CITY OF PALM SPRINGS, CALIFORNIA
www.palmspringsca.gov

REGULAR MEETING AGENDA

Thursday
October 15, 2020



5:30 p.m.
Regular Meeting

MISSION STATEMENT

Palm Springs is an inclusive world-class city dedicated to providing excellent and responsive public services to enhance the quality of life for current and future generations.

Pursuant to Executive Order N-29-20, this meeting will be conducted by teleconference and there will be no in-person public access to the meeting location.

- To view/listen/participate in the meeting live, please use the following link:
<https://us02web.zoom.us/j/89617113836> Or call (669) 900-6833, Zoom Meeting ID 896 1711 3836.
- Written public comment may also be submitted to Shantel.Sterling@palmspringsca.gov. Transmittal prior to the meeting is required. Any correspondence received during or after the meeting will be distributed to the Commission as soon as practicable and retained for the official record.
- The meeting will be recorded, and the audio file will be available from the Office of the City Clerk and will be posted on the City's YouTube channel, as soon as practicable.

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

ACCEPTANCE OF THE AGENDA: The Measure J Commission will discuss the order of the agenda and may amend the order, add items, and may remove items from the agenda for discussion.

APPROVAL OF MINUTES: February 20, 2020 Regular Meeting Minutes were approved, and a Motion was made to accept the Minutes by Commissioner Lass. And then it ended a second was not given. The Motion for the February 20, 2020 minutes needs to be completed.

Approve the September 17, 2020 Regular Meeting Minutes as presented.

Approve the August 3, 2020 Special Meeting minutes as presented.

PUBLIC COMMENT: This time has been set aside for members of the public to address the Measure J Commission on agenda items, and items of general interest within the subject matter jurisdiction of the Commission. Although the Commission values your comments, pursuant to the Brown Act, it generally cannot take any action on items not listed on the posted Agenda. Three (3) minutes are assigned for each speaker.

1. WELCOME AND COMMENTS FROM MEASURE J CHAIR

2. UPDATE ON PROJECTS:

COMMISSION MEMBERS AND STAFF COMMENTS:

ADJOURNMENT: The next Regular Measure J Commission of the City of Palm Springs will adjourn to 5:30 p.m., Thursday November 19, 2020 at 5:30 p.m.

AFFIDAVIT OF POSTING

I, NANCY A. PAULEY, Director of Finance and Treasurer of the City of Palm Springs, California, hereby certify this Agenda was posted at City Hall before 6:00 p.m., October 12, 2020, and posted on the City's website as required by established policies and procedures.



Nancy A. Pauley
Director of Finance and Treasurer

PUBLIC NOTICES

Pursuant to G.C. Section 54957.5(b)(2) the designated office for inspection of records in connection with the meeting is the Department of Finance and Treasury, City Hall, 3200 E. Tahquitz Canyon Way. Complete Agenda Packets are available for public inspection at: City Hall, Department of Finance and Treasury. Agenda and staff reports are available on the City's website www.palmspringsca.gov. If you would like additional information on any item appearing on this agenda, please contact the Department of Finance and Treasury at (760) 323-8257.

It is the intention of the City of Palm Springs to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the Office of the City Clerk, (760) 323-8204, at least 48 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible.

MEASURE J COMMISSION
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MEETING MINUTES
THURSDAY, FEBRUARY 20, 2020, 4:00 P.M.
CITY HALL LARGE CONFERENCE ROOM

CALL TO ORDER: Chair Gazan called the February 20, 2020 Regular Meeting of the Measure J Commission of the City of Palm Springs to order at 4:01 p.m.

ROLL CALL:

PRESENT: Commissioners Bernstein, Futterer, Gray, LaBranche, Lass, Robin, Soto, Vice-Chair Craig and Chair Gazan.

ABSENT:

ALSO PRESENT: Commission Secretary Muniz, Finance Director Pauley, Senior Civil Engineer Uyeno, Assistant Director Engineer Montalvo.

Commissioner Soto arrived at 4:03 p.m.

PLEDGE OF ALLEGIANCE: Chair Gazan led the Pledge.

ACCEPTANCE OF THE AGENDA: Approve the Agenda as presented. **Motion by Commissioner Futterer, seconded by Commissioner Lass and unanimously carried.**

APPROVAL OF MINUTES: Approve the January 16, 2020 as presented. **Motion by Commissioner Gray, seconded by Commissioner Soto and unanimously carried noting the abstention of Commissioner Bernstein and Vice-Chair Craig.**

PUBLIC COMMENT: None.

1. WELCOME AND COMMENTS FROM MEASURE J CHAIR:

Chair Gazan provided a verbal report.
No action taken.

2. FINANCE DIRECTOR'S REPORT AND UPDATE OF ANNUAL MEASURE J AUDITS:

Finance Director Pauley provided a verbal report.

ACTION: Finance Director Pauley recommends that the Measure J Commission only do one audit instead of two. She suggests that we continue performing the Independent Auditor's Report on Compliance and Internal Control audit with the City's hired auditing, and terminate the second audit completed by Maryanov, Madsen, Gordon & Campbell. **Motion by Commissioner Bernstein, seconded by Commissioner Lass and unanimously carried.**

3. MEASURE J PROJECTS UPDATE REPORT:

Assistant City Engineer Montalvo and Senior Civil Engineer Uyeno provided a verbal report.

4. OLD BUSINESS:

4.A. CONTINUE DISCUSSION REGARDING THE TRAFFIC MANAGEMENT CENTER AND SIGNAL TIMING OPTIMIZATION – REQUEST FOR FUNDS:

ACTION: Accept the proposal for \$252,500 for the Traffic Management Study as quick forth by the City Council. **Motion by Commissioner Gray, seconded by Commissioner Lass and unanimously carried.**

4.B. DISCUSSION ON PARKS CAPITAL PROJECTS WITH PARKS & RECREATION COMMISSION SUB-COMMITTEE:

Parks & Recreation Commissioner Ellen Goodman, Alan Bowley, and Director Cynthia Alvarado provided a verbal report on the list of projects submitted for consideration.

Chair Bowley provided and Additional Handout.

MOTION: Accept the list as presented, so long as the City Council or the City Manager, is allowed, to approve that the vehicles are permitted under Measure J funding. If they are not allowed, to move forward with the remainder of the list. **Motion by Commissioner Bernstein, seconded by Chair Gazan.**

AMENDED MOTION: Accept the proposed list, with a caveat that if vehicles are not allowed under Measure J funding, that they be removed and continue with the rest of the list.

AMENDED MOTION: Move forward with this budget, however, if vehicles are not allowed under Measure J restrictions and/ or City Council does not want to set a precedent, they are removed and continue with the rest.

AMENDED MOTION: Approve the list, except the vehicles (Item 5 and 8).

ACTION: Accept the proposed list, with a caveat that if vehicles are not allowed under Measure J funding (line item 5 and 8), that they be removed and continue with the remainder of the list, not to exceed \$1,165,000. Line item 5 and 8 are subject to the approval of the City Council and the affirmative review of the City Attorney that this is appropriate use of Measure J funds. **Motion by Commissioner Robin, seconded by Commissioner Bernstein and carried 8-1 (opposed by Commissioner Robin).**

At this time, Item 5.E OUTREACH FOR COMMUNITY PROJECTS SUB-COMMITTEE UPDATE was moved before Item 4.C. CONTINUE DISCUSSION ON POTENTIAL COMMUNITY PROJECTS AND OUTREACH.

4.C. CONTINUE DISCUSSION ON POTENTIAL COMMUNITY PROJECTS AND OUTREACH:

Item 4.C. was deferred. No action taken.

4.D. CONTINUE DISCUSSION ON MEASURE J SCHEDULE CHANGE TO COMPLY WITH CITY COUNCIL REVISED ORDINANCE:

ACTION: Approve the revised Measure J Commission 2020 meeting dates and time change from 4:00 p.m. to 5:30 p.m. commencing March 19, 2020. **Motion by Commissioner Bernstein, seconded by Commissioner Lass and unanimously carried.**

5. NEW BUSINESS:

At this time, Commissioner Gray left at 5:15 p.m.

At this time, Item 5.B. DISCUSSION REGARDING THE ANNUAL ONE-PS PICNIC EXPO IN MARCH before Item 5.A. RE-AFFIRM THAT THE COMMUNICATIONS, LIBRARY AND PARKS AND RECREATION ARE AD-HOC OR STANDING SUB-COMMITTEES.

At this time, Vice-Chair Craig left at 5:35 p.m.

5.A. RE-AFFIRM THAT THE COMMUNICATIONS, LIBRARY AND PARKS AND RECREATION ARE AD-HOC OR STANDING SUB-COMMITTEES:

ACTION: Designate the Communications, Library, and Parks and Recreation as Ad-Hoc Sub-Committees. **Motion by Commissioner Lass, seconded by Chair Gazan and unanimously carried noting the absence of Commissioner Gray and Vice-Chair Craig.**

ACTION: Dissolve the Parks and Recreation Ad-Hoc Sub-Committee and re-visit when in need. **Motion by Commissioner Lass, seconded by Commissioner LaBranche and unanimously carried noting the absence of Commissioner Gray and Vice-Chair Craig.**

5.B. DISCUSSION REGARDING THE ANNUAL ONE-PS PICNIC EXPO IN MARCH:
No action taken.

5.C. COMMUNICATIONS AD-HOC SUB-COMMITTEE UPDATE:
Commissioner Lass and Bernstein provided a verbal report. No action taken.

5.D. LIBRARY AD-HOC SUB-COMMITTEE UPDATE:
No update currently available. No action taken.

5.E. OUTREACH FOR COMMUNITY PROJECTS SUB-COMMITTEE UPDATE:
Commissioner Futterer provided a verbal report. Commissioner Soto, LaBranche, and Senior Civil Engineer Uyeno also provided additional feedback. No action taken.

5.F. PARKS AND RECREATION SUB-COMMITTEE:
No update currently available. No action taken.

PUBLIC COMMENT: None.

STAFF MEMBER COMMENTS: Commission Secretary Muniz shared that the City Councils Administrative Assistant was currently working on coordinating the Joint Meeting with the City Council.

COMMISSION MEMBER ITEMS, COMMENTS AND REQUESTS: Chair Gazan asked to add to agenda the Unfunded Capital Projects list and Discussion on the Parks and Recreation Projects list.

ADJOURNMENT: The Regular Meeting of the Measure J Commission of the City of Palm Springs adjourned at 5:50 p.m. to Thursday, March 19, 2020, at 5:30 p.m., Palm Springs City Hall, Large Conference Room, 3200 E. Tahquitz Canyon Way. **Motion by Commissioner Lass, seconded by Commissioner Soto and unanimously carried noting the absence of Commissioner Gray and Vice-Chair Craig.**

APPROVED BY A MOTION OF THE MEASURE J COMMISSION THIS 19TH DAY OF MARCH, 2020.

MEASURE J COMMISSION
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SPECIAL MEETING MINUTES
MONDAY AUGUST 3, 2020 11:00 A.M.

Pursuant to Executive Order N-29-20, this meeting was conducted by teleconference and there was no in-person public access to the meeting location.

CALL TO ORDER: Chair Gazan called the August 3, 2020 Special Meeting of the Measure J Commission of the City of Palm Springs to order at 11:00 a.m.

ROLL CALL:

PRESENT: Commissioners Bernstein, Futterer, Lass, Robin, Soto, Vice-Chair Craig and Chair Gazan.

ABSENT: Commissioner David Gray and Francis LaBranche.

ALSO PRESENT: Commission Secretary Sterling, Finance Director Pauley, Assistant City Manager/City Engineer, Marcus Fuller and, Assistant Director Engineer Montalvo.

PLEDGE OF ALLEGIANCE: Chair Gazan led the Pledge.

ACCEPTANCE OF THE AGENDA: Approve the Agenda as presented. **Motion by Commissioner Bernstein, seconded by Commissioner Soto and unanimously carried. ***NOT DONE******

PUBLIC COMMENT: None.

1. WELCOME AND COMMENTS FROM MEASURE J CHAIR:

Chair Gazan provided a verbal report.
No action taken.

2. NEW BUSINESS:

2.A. MEASURE J BUDGET UPDATE: Finance Director Pauley provided a verbal report.

ACTION: No action taken.

2.B. MEASURE J PROJECT DISCUSSION: All parks projects that were previously approved by Measure J will be put on hold until it is known what funds are available. If there is money available, we need to decide what projects need to be prioritized.

Discussed the Downtown Park and the different options to complete it. Whether that be to make it safe and minimal construction or completely build it pursuant to the current design.

Discussed concerns that the cost to maintain the current design may be prohibited with the current cuts to Landscaping. Would not like to see only a police station and bathrooms put in the Downtown Park area. Would like to see a more usable space for the Citizens to hold outdoor activities with the ability to social distance.

Motion made to support a completed scaled down version of the Downtown Park. Then, if funds come back to Measure J, they will be applied to the priority list of community park projects that were previously approved by Measure J. Motion by Commissioner Bernstein, seconded by Commissioner Sid and unanimously carried.

COMMISSION MEMBER ITEMS, COMMENTS AND REQUESTS: Commissioner Soto want to be sure that Parks and Rec. will be consulted when it is time to move forward with the priority list. They should have a voice in what is most urgent.

ADJOURNMENT: The Regular Meeting of the Measure J Commission of the City of Palm Springs adjourned at 12:06 p.m. to Thursday, September 17, 2020 at 5:30 p.m., via Teleconference.

APPROVED BY A MOTION OF THE MEASURE J COMMISSION THIS 15TH DAY OF OCTOBER 2020.

Shantel Sterling, Commission Secretary

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MEETING MINUTES
THURSDAY, SEPTEMBER 17, 2020 5:30 P.M.

Pursuant to Executive Order N-29-20, this meeting was conducted by teleconference and there was no in-person public access to the meeting location.

CALL TO ORDER: Chair Gazan called the September 17, 2020 Regular Meeting of the Measure J Commission of the City of Palm Springs to order at 5:34 p.m.

ROLL CALL:

PRESENT: Commissioners Bernstein, Futterer, LaBranche, Lass, Robin, Soto, Vice-Chair Craig and Chair Gazan.

ABSENT: Commissioner David Gray. Mr. Gray has completed his term and will not be staying until the end of the year.

ALSO PRESENT: Commission Secretary Sterling, Finance Director Pauley, Assistant City Manager/City Engineer, Marcus Fuller and, Assistant Director Engineer Montalvo.

PLEDGE OF ALLEGIANCE: Chair Gazan led the Pledge.

ACCEPTANCE OF THE AGENDA: Approve the Agenda as presented. **Motion by Commissioner Bernstein, seconded by Commissioner Soto and unanimously carried.**

APPROVAL OF MINUTES: Approve the minutes of February 20, 2020 as presented. **Motion by Commissioner Lass.**

PUBLIC COMMENT: None.

1. WELCOME AND COMMENTS FROM MEASURE J CHAIR:

Chair Gazan provided a verbal report.
No action taken.

2. NEW BUSINESS:

2.A. MEASURE J BUDGET UPDATE: Finance Director Pauley provided a verbal report.

ACTION: Finance Director Pauley recommends that we should wait until the close of the fiscal year and the completion of the audit before we review the final actual revenues for FY2019-20. The Measure J sales tax revenue came in higher than the revised adopted FY2019-20 budget in the amount of \$3,928,418 over the estimate. On August 6, 2020, the City Council approved moving forward with completing the original scope of the Downtown

Park, appropriating \$3,000,000. Therefore, \$928,418 of Measure J sales tax revenue is available for reprogramming cancelled capital projects or for new capital projects. Recommendation from the Measure J Commission is to reprogram \$545,000 of various projects and an additional \$100,000 for the design phase of the LED lighting upgrade project, leaving the balance of \$283,148 remain available for additional park projects.

- 2.B. MEASURE J PROJECT DISCUSSION:** Assistant City Manager/City Engineer Marcus Fuller and Assistant Director Engineer Montalvo provided a verbal report. All commissioners provided feedback regarding priority list and how to move forward.

ACTION: Will recommend that restrooms at Desert Hyland be paid out of Quimby Funds to assist in finishing the Measure J list of Priorities. In addition, the Air Conditioning at Demuth Community Center and the restrooms at James O. Jesse will be completed using CDBG funds. The 15 Passenger Van will be included in the Motor Vehicle Fund budget.

Discussion regarding the LED lighting upgrade at the various park ballfields. Will need to start with the design phase of the project. The design phase will cost \$100,000.

Motion to add the design phase of the LED lighting project for the park ballfields as a line item to the list of Measure J priority projects. Motion by Commissioner Bernstein, seconded by Commissioner Futterer and unanimously carried.

COMMISSION MEMBER ITEMS, COMMENTS AND REQUESTS: Commissioner Soto would like an update of other park projects and a finance report.

ADJOURNMENT: The Regular Meeting of the Measure J Commission of the City of Palm Springs adjourned at 6:55 p.m. to Thursday, October 15, 2020, at 5:30 p.m., via Teleconference.

APPROVED BY A MOTION OF THE MEASURE J COMMISSION THIS 15TH DAY OF OCTOBER 2020.

Shantel Sterling, Commission Secretary