



# City Council Staff Report

DATE: FEBRUARY 16, 2011

CONSENT CALENDAR

SUBJECT: STAFF AUTHORIZED AGREEMENTS AND PURCHASE ORDERS FOR THE MONTH OF JANUARY 2011.

FROM: David H. Ready, City Manager

BY: City Clerk and Procurement

## RECOMMENDATION:

Receive and file the report of Staff Authorized Agreements and Purchase Orders for the period of January 1 through January 31, 2011.

### STAFF AUTHORIZED AGREEMENTS

Number	Vendor	Description	Amount	Department
A6050	Sierra Landscape Co.	Gene Autry Trail Gateway Landscape Maintenance.	\$25,000.00	Engineering
A6056	Airport Concession Consult.	Airport DBE Consultants.	\$ 7,000.00	Airport
A6057	John Handley	Use of Property for Art Show 193 South Palm Canyon Dr.	No Cost to City	Public Arts
A6053	Keyser Marston Assoc. Inc.	Economic Analysis ComDyn Project. 3130 Indian Canyon.	\$ 7,500.00	Economic Development

### PURCHASE ORDERS

Number	Vendor	Description	Amount	Department
11-0453	West Test Communications	Phone System for new Animal Shelter	\$7,611.25	City Manager
11-0457	Zoll Medical Corporation	Extended Warranties on Auto Pulse and Defibrillators	\$8,278.25	Fire
11-0454	G & M Construction	Installation/Landscaping of Art Red Echo	\$24,500.00	Economic Development
11-0461	The Dolphin Group	Community Education Services for Ballot Measure	\$16,500.00	City Manager
11-0462	Delos Van Earl	Preparation of rods for Red Echo artwork	\$7,475.00	Economic Development
11-0464	Dell Computer Corporation	R710 Server	\$11,334.47	Police
11-0468	Kone Inc.	Escalator Preventative Maintenance	\$18,607.08	Aviation
11-0472	Magik Glass & Door	Door replacements at Vehicle Inspection Plaza	\$5,360.00	Aviation

Item No. **2.D.**

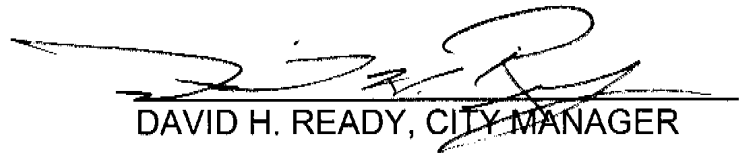
Number	Vendor	Description	Amount	Department
11-0474	Simplot Partners	Herbicides for Airfield	\$6,872.46	Aviation
11-0471	Lance, Soll & Lunghard	TOT Auditing Vacation Rental Units	\$25,000.00	Finance Dept.

STAFF ANALYSIS:

The City's policies and procedures provide the City Manager and designated staff authority to enter into agreements and purchase orders which are \$25,000 or less. Palm Springs Municipal Code §7.02.030(k) requires a monthly report be submitted to the City Council.

The original contract documents are on file in the Office of the City Clerk and purchase orders are on file in the Procurement Division.

  
JAMES THOMPSON, CITY CLERK

  
DAVID H. READY, CITY MANAGER