



# City Council Staff Report

DATE: April 20, 2011

CONSENT CALENDAR

SUBJECT: STAFF AUTHORIZED AGREEMENTS AND PURCHASE ORDERS FOR THE MONTH OF MARCH 2011.

FROM: David H. Ready, City Manager

BY: City Clerk and Procurement

## RECOMMENDATION:

Receive and file the report of Staff Authorized Agreements and Purchase Orders for the period of March 1 through March 31, 2011.

### STAFF AUTHORIZED AGREEMENTS

Number	Vendor	Description	Amount	Department
A6033	KOA Corporation	Amendment No. 1, Vista Chino at Farrell Drive Improvements, CP 09-11	\$7,970.00	Engineering
A5895	Sierra Landscape Company	Change Order No. 5, Gene Autry Trail Gateway Landscape Project, CP 06-03	Decrease (\$2,017.50)	Engineering
A6069	PlaySafe, LLC	Playground Audit	\$16,725.00	Parks & Recreation

### PURCHASE ORDERS

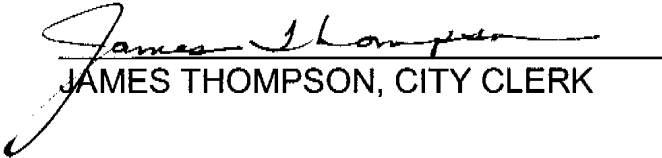
Number	Vendor	Description	Amount	Department
11-0536	Airport Concession Consult.	Consulting Services Agreement for DBE Consulting	\$7,000.00	Aviation
11-0546	LaSalle Lighting Services	Repair of stadium lights due to wind damage	\$5,208.31	Facilities
11-0564	Lake State Industries	Dog and cat cages for Animal Care Facility	\$24,468.75	City Manager
11-0529	Townsend Public Affairs, Inc.	Public Funding Grant Services	\$20,000.00	City Manager
11-0540	SMG Palm Springs	PSP Air Service Marketing	\$25,000.00	Aviation
11-0541	PlaySafe, LLC	Playground Audit	\$16,725.00	Parks & Recreation
11-0542	Sierra Landscape Company	Landscape Maintenance CP 06-03	\$16,830.00	Engineering

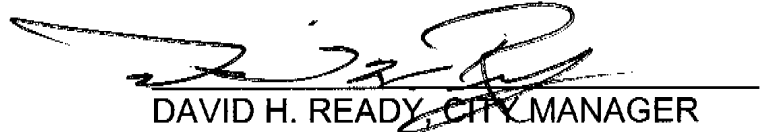
Number	Vendor	Description	Amount	Department
11-0547	G&M Construction	Ball Field Leveling	\$18,750.00	Recreation
11-0571	Kay Hazen & Company	iHub Consulting	\$24,000.00	Economic Development
11-0575	Del's Flooring Contractors, Inc	Swim Center Tile Repairs	\$7,398.00	Recreation

STAFF ANALYSIS:

The City's policies and procedures provide the City Manager and designated staff authority to enter into agreements and purchase orders which are \$25,000 or less. Palm Springs Municipal Code §7.02.030(k) requires a monthly report be submitted to the City Council.

The original contract documents are on file in the Office of the City Clerk and purchase orders are on file in the Procurement Division.

  
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JAMES THOMPSON, CITY CLERK

  
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DAVID H. READY, CITY MANAGER