



CITY COUNCIL STAFF REPORT

DATE: FEBRUARY 15, 2012 UNFINISHED BUSINESS

SUBJECT: DETERMINE THE SELECTION PROCESS FOR THE MEASURE "J"
OVERSIGHT COMMISSION

FROM: David H. Ready, City Manager

BY: James Thompson, City Clerk

SUMMARY

The City Council will discuss the selection process for the Measure "J" Oversight Commission.

RECOMMENDATION:

Direct staff as appropriate.

STAFF ANALYSIS:

In October 2011, the City Council adopted Ordinance No. 1796, creating a Measure "J" Oversight Commission, provided that Measure "J" was passed by the qualified electorate at the November 8, 2011, General Municipal Election.

Ordinance No. 1796 establishes a seven (7) member Measure "J" Oversight Commission, appointed by the City Council to review and make recommendations to the City Council on the use of funds generated by the implementation of Measure "J," a local one percent (1%) transactions, sales and use tax.

The City Clerk duly noticed pursuant to State Law, the availability to submit applications for the Measure "J" Oversight Commission. The community overwhelmingly responded, and 100 qualified applications were received.

Resolution No. 18804, adopted by the City Council in 1996, establishes general guidelines for the City Council for the selection of commissioners and board members. Generally, the City Council appoints two-member subcommittees to screen and interview candidates and makes recommendations to the City Council for final appointments.

ITEM NO. 4A

For a period of time, the City Council has determined that for high profile Commissions/Boards the City Council, as a whole, shall conduct interviews in an open and public meeting, and has followed this alternative process for both the Planning Commission and the Historic Site Preservation Board.

Due to the number of applications received, staff recommends that the City Council review the written materials received from applicants, and develop a process to create a short list of approximately 20 to 25 applicants to interview. Below in the Alternatives section of this report are some examples that the City Council may wish to consider to develop the short list.

Should the City Council choose one of the methods below, or determine a process through collective deliberation, the City Council is not bound to appoint only the applicants on the short list. If after the short list applicant interviews, the City Council may consider additional candidates to interview.

ALTERNATIVES:

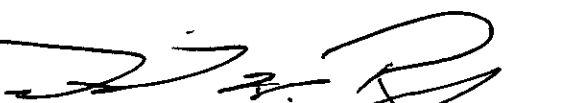
Pursuant to State Law, the City Council has a great deal of discretion in the selection process for local agency commissioners. The City Council may wish to consider the following alternative motions/actions:

1. Direct each Councilmember to select five (5) applicants to determine the short-list to interview and submit applicants to the City Clerk by [insert date]. The City Council may also want to consider selecting one additional alternate, for potential interview, if the City Council selections result in duplication to reach the 20 to 25 short list.
2. Appoint a two member City Council Subcommittee to review written materials and select twenty (20) applicants and submit to the City Clerk to prepare a short list. The City Clerk to distribute the short list to the three Councilmembers, not on the Subcommittee, who shall each add two (2) applicants to the short list for interviews.
3. Direct each Councilmember to select fifteen (15) applicants and submit to the City Clerk to prepare a short list and distribute to the City Council. Direct each Councilmember to then select five (5) applicants from the short list for interviews.

FISCAL IMPACT:

None.


JAMES THOMPSON, CITY CLERK


DAVID H. READY, CITY MANAGER