City Council Staff Report

DATE: March 21, 2011 CONSENT CALENDAR

SUBJECT: STAFF AUTHORIZED AGREEMENTS AND PURCHASE ORDERS FOR THE MONTH OF FEBRUARY 2012.

FROM: David H. Ready, City Manager

BY: City Clerk and Procurement

RECOMMENDATION:

Receive and file the report of Staff Authorized Agreements and Purchase Orders for the period of February 1 through February 29, 2012.

STAFF AUTHORIZED AGREEMENTS

Number	Vendor	Description	Amount	Department
A6189	CNS Engineers, Inc.	South Palm Canyon Drive at Tahquitz Creek, CP 12-02	$10,674.30	Engineering
A6069	PlaySafe, LLC	Amendment No. 1, Playground Safety Auditing Services	$ 8,275.00	Parks and Recreation

PURCHASE ORDERS

Number	Vendor	Description	Amount	Department
12-0696	Simon Contracting	PSP relocation of fire hydrant at So. Terminal	$14,500.00	Aviation
12-0702	Padilla Tree Service	Emergency Cleanup after January wind event	$19,650.00	Parks Dept.
12-0703	So Cal Tree Care	Emergency Cleanup after January wind event	$15,295.00	Parks
12-0708	Systems Integration Corp.	PSP OPS VIP WorkStation	$9,991.32	Aviation
12-0713	Newcomb Anderson McCormick	Chevron Third Party Review	$25,000.00	Public Works
12-0720	GeoSpatial Technologies	GST Mapping Systems Maintenance	$13,967.92	Police
12-0731	Signature Flight School	Hangar lease for P.S. aircraft	$5,628.00	Police
12-0742	AVG Technologies USA	Renewal of AVG Anti-Virus Business Edition	$5,762.26	Info Tech
12-0748	Quality Office Furnishings	Furniture for Council Office	$5,050.89	City Manager

Item No. 2.D.

Number	Vendor	Description	Amount	Department
12-0758	Casey Strachan	Measure J Website maintenance & updates	$8,000.00	City Manager
12-0766	CVEP	Cooperative Partnership annual sponsorship	$10,000.00	Comm. & Eco. Dev.
12-0767	Fisher Safety	Fire Turn-out gear	$6,193.21	Fire Dept.

STAFF ANALYSIS:

The City's policies and procedures provide the City Manager and designated staff authority to enter into agreements and purchase orders which are $25,000 or less. Palm Springs Municipal Code §7.02.030(k) requires a monthly report be submitted to the City Council.

The original contract documents are on file in the Office of the City Clerk and purchase orders are on file in the Procurement Division.

James Thompson, City Clerk

David H. Ready, City Manager

/kdh