



CITY COUNCIL STAFF REPORT

DATE: November 7, 2012 CONSENT AGENDA

SUBJECT: APPROVE CONTRACT SERVICES AGREEMENT WITH FISH WINDOW CLEANING FOR AIRPORT TERMINAL WINDOW CLEANING SERVICES FOR THE YEAR IN THE MOUNT OF \$19,050 ANNUALLY

FROM: David H. Ready, City Manager

BY: AIRPORT

SUMMARY

This action will award a contract for the professional window cleaning of the Airport's main terminal and concourse building areas.

RECOMMENDATION:

1. Approve a Contract Services Agreement for Airport Window Cleaning, as specified in Invitation for IFB #13-01, to Fish Window Cleaning in the a fixed amount of \$19,050 per annum for three (3) years, and then an optional two (2) years with the fee adjusted by the Consumer Price Index for this region.
2. Authorize City Manager to execute all necessary documents.

STAFF ANALYSIS

The airport's main terminal and two concourses make up over two hundred thousand square feet of interior space and contains thousands of square feet of large windows so that traveler's can enjoy magnificent scenic mountain views as they arrive and depart on their flights. To keep these windows clean inside and out it requires the utilization of a contracted professional window cleaning company with the expertise and equipment to complete the work safely and efficiently. The current contract for window cleaning services is terming out and it was time to bid once again. The Procurement and Contracting Division worked closely with the Airport staff to conduct a formal invitation for Bid (IFB) #13-01 to provide the Airport with window cleaning services. The bid was publicly advertised, posted to the City's website, and notices distributed to potential providers. Ten (10) providers responded by the due date of September 18th, 2012 and the results of the bid are tabulated below:

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Vendor	Price Quote
Fish Window Cleaning	\$19,050.00
Executive Services Inc.	\$19,680.00
ProGreen Building Maintenance	\$21,200.00
American Facilities Maintenance Inc.	\$21,400.00
Ellis Enterprises	\$25,060.00
Town & Country Window Cleaning	\$26,500.00
Sierra Aviation Group	\$29,820.00
TheWindowWasher.com	\$32,200.00
All Bright Cleaning Services	\$37,876.00
HSG Professional Window Cleaners	\$46,500.00

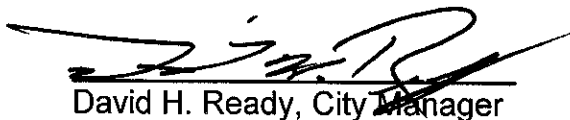
Walk In Grace Inc., dba Fish Window Cleaning, based in Palm Desert, CA holds similar contracts for window cleaning services for the Palm Springs Ariel Tramway, as well as the Agua Caliente Casino Resort & Spa, Desert Commercial Property Management, and the Riviera Spa & Resort. The Local Preference Ordinance was applied in this bid process and in this case a locally based firm was the lowest, responsive, responsible bidder and staff is recommending the award of the three year contract to Fish Window Cleaning. The cost for the initial three years of the contract would be firm at \$19,050.00 per year, with the optional two one-year renewals to be adjusted based on the CPI issued by the U.S. Bureau of Labor Statistics for the LA/Anaheim/Riverside Areas.

FISCAL IMPACT

There are funds available and are budgeted in account 415 6200 43200. Last year the Airport expended approximately \$23,615.00 for window cleaning services.



Thomas Nolan,
Executive Director, Airport



David H. Ready, City Manager