



City Council Staff Report

DATE: November 6, 2013 CONSENT AGENDA

SUBJECT: ACCEPT A FY2013 STATE HOMELAND SECURITY PROGRAM GRANT FROM FEDERAL EMERGENCY MANAGEMENT AGENCY VIA THE CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES AND THE RIVERSIDE COUNTY OFFICE OF EMERGENCY SERVICES IN THE AMOUNT OF \$8,585

FROM: David H. Ready, City Manager

BY: Palm Springs Fire Department

SUMMARY

It is recommended that the City Council authorize the City Manager to accept \$8,585 in State Homeland Security Program grant funding for the Fire Department to conduct two Community Emergency Response Team (CERT) 20-hour courses.

RECOMMENDATION

- 1) Accept a grant from the California Governor's Office of Emergency Services through the Riverside County Office of Emergency Services in the amount of \$8,585.
- 2) Authorize the City Manager to execute all necessary documents.

STAFF ANALYSIS

The Fire Department submitted a FY2013 State Homeland Security Grant Program (HSGP) grant to the California Governor's Office of Emergency Services to conduct two 20-hour Community Emergency Response Team (CERT) courses during the 2013 grant year.

The Palm Springs Fire Department's Community Emergency Response Team (CERT) Program educates people about disaster preparedness for hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light

search and rescue, team organization, and disaster medical operations. Using the training learned in the classroom and during exercises, CERT members can assist others in their neighborhood or workplace following an event when professional responders are not immediately available to help.

The Fire Department offers different class schedules throughout the year, weekday vs. weekend and evenings, to accommodate the diverse work schedules of the citizens of Palm Springs.

FISCAL IMPACT

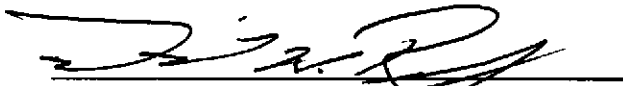
This is a reimbursable cost grant program; no matching funds are required to obtain this grant funding.



John R. Allen, Fire Chief



Geoffrey S. Kiehl,
Director of Finance and Treasury



David H. Ready, Esq., Ph.D.
City Manager

Attachments:

1. Federal Emergency Management Agency Award Letter



RIVERSIDE COUNTY FIRE DEPARTMENT
IN COOPERATION WITH
THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION

John R. Hawkins ~ Fire Chief
210 West San Jacinto Avenue ~ Perris, CA 92570
(951) 940-6900 ~ www.rvcfire.org

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AND THE CITIES OF:

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October 17, 2013

Anjila Lebsock
Palm Springs Fire Department
Palm Springs, CA

RE: FY13 Homeland Security Grant Program (HSGP) Award - \$8,585
Grant #2013-110 CFDA#: 97.067

The California Emergency Management Agency (CalEMA) has approved Riverside County's FY13 Homeland Security Grant Program (HSGP) application and has authorized the commencement of expenditures and reimbursement requests. The overall performance period of this grant is August 29 - February 28, 2015. The following milestones have been set by the state for your projects:

Table with 3 columns: Project, Amount, Completion Date. Row: All Projects, \$4,293, 8/01/2014

Subject to pending paperwork this letter serves as authorization to begin spending and requesting reimbursement of your Anti-Terrorism Approval Authority (ATAA) approved projects. Riverside County OES does require you to provide a signed FY13 Grant Assurance and completed and signed Workbook Face-Sheet within 15 days of date of this letter. Please remember that changes to your grant will require the approval of the OA prior to incurring any costs. All modifications, EHP's, sole source procurement, EOC and construction requests require additional approvals from CalEMA through the OA prior to incurring any costs. Your Agency's Financial Workbook outlining your approved spending is included on the CD provided to you at the Post Award Workshop.

By accepting this award it will be understood that you are agreeing to conform to the requirements of the grant as put forth in the FY13 Grant Assurances, the Federal Single Audit Act of 1984 and amendment of 1996. Performance Bonds are required for any equipment item over \$250,000 or any vehicle aviation, or watercraft regardless of cost that is being paid for with any portion of grant funds. Any funds found owed as a result of a final review or audit must be refunded to the County within 15 days upon receipt of an invoice from Riverside County Fire/OES.

As always, please feel free to contact us with any questions you may have. I look forward to working with you and appreciate your cooperation and support.

Regards,

Kim Dana and Laronte Groom
Administrative Services Analyst II
Riverside County Fire/OES