



# City of Palm Springs

Department of Finance and Treasury – Palm Springs City Hall

P.O. Box 2743, Palm Springs, California 92263-2743 Tel: (760) 323-8226

Email: [totdesk@palmspringsca.gov](mailto:totdesk@palmspringsca.gov) Website <https://www.palmspringsca.gov/government/departments/finance-treasury>

## Transient Occupancy Tax (TOT) and Tourism Business Improvement Districts (TBID) Tax Return

- ★ **TOT TAX RATE = GROUP HOTELS 13.5%, ALL OTHERS 11.5%**
- ★ TOT/TBID become DELINQUENT if not paid by the last business day of the month following the reporting month.
- ★ This TOT/TBID Return must be filed even if there is \$0 tax due.

OWNER OR BUSINESS NAME	TOT PERMIT #	REPORTING MONTH/YR	DATE SUBMITTED
<b>TRANSIENT OCCUPANCY TAX (TOT)</b>			
1	<b>TOTAL RECEIPTS</b> from all Rentals <b>1a HOTELS ONLY - RESORT FEES included in line 1 above</b>		
2	Less: <b>EXEMPTIONS:</b> Please attach a listing of the guest names, dates of stay and \$ amounts. Over 28 day stays and/or Federal Employees with ID are exempt		
3	<b>TAXABLE RECEIPTS</b> (Line 1 less Line 2)		
4	<b>TOT TAX:</b> Line 3 * your <b>TAX RATE</b> (see rates above)		
5	<b>CITY APPROVED CREDITS</b> (Please indicate who approved the credit and the date approved)		
6	<b>TOT TAX DUE</b> (Line 4 less Line 5)		
7	<b>PENALTY FOR LATE PAYMENT</b> (Greater of \$50 or 10% of Line 6)		
8	<b>INTEREST ON LATE PAYMENT</b> ( 1% of Line 6 / per month delinquent)		
9	<b>TOTAL TOT, PENALTIES and INTEREST DUE</b> (Lines 6+7+8)		\$
<b>TOURISM BUSINESS IMPROVEMENT DISTRICT (TBID) ASSESSMENT:</b>			
SMALL HOTELS, AGENCIES and VACATION RENTALS ONLY:			
MUST check one : <input type="checkbox"/> <b>SMALL HOTEL (49 rooms or less)</b> <input type="checkbox"/> <b>VACATION RENTAL OR AGENCY</b>			
10	<b>TBID ASSESSMENT</b> (1% of Line 3 above)		
11	<b>PENALTY FOR LATE PAYMENT</b> (Greater of \$50 or 10% of Line 10 for Hotels, 10% for VR & Agency)		
12	<b>INTEREST ON LATE PAYMENT</b> ( 1% of Line 10 / per month delinquent)		
13	<b>TOTAL TBID, PENALTIES and INTEREST DUE</b> (Lines 10+11+12)		\$
14	<b>TOTAL AMOUNT DUE TO THE CITY</b> (Line 9 + Line 13)		\$

I declare under penalty of perjury that this statement is, to the best of my knowledge, true, correct and complete:

\_\_\_\_\_  
Signature of Operator/Agent, Title

\_\_\_\_\_  
Date

**REQUIRED:** Contact Phone & Email address